

The Only Business Book You'll Ever Need

The Only Business Writing Book You'll Ever Need
The Last Book You'll Ever Read
Mother Shipton's Gipsy Fortune Teller and Dream Book
The Most Valuable Business Legal Forms You'll Ever Need
The World Almanac and Encyclopedia
Entrepreneur Magazine's Growing Your Business
Business Bookkeeping and Practice ...
The Economist
How to Start a Restaurant and Five Other Food Businesses
The Only Business Book You'll Ever Need
The Top 25 Monograph
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The Journal of Business Education
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Today's Leading Experts
South-western Publishing Company
Joan Sotkin

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a must have guide for writing at work with practical applications for getting your point across quickly coherently and efficiently a winning combination of how to guide and reference work the only business writing book you ll ever need addresses a wide ranging spectrum of business communication with its straightforward seven step method these easy to follow steps save you time from start to finish and helpful checklists will boost your confidence as they keep you on track you ll learn to promote yourself and your ideas clearly and concisely whether putting together a persuasive project proposal or dealing with daily email laura brown s supportive no nonsense approach to business writing is thoughtfully adapted to the increasingly digital corporate landscape she provides practical tips and comprehensive examples for all the most popular forms of communication including slide presentations rsums cover letters web copy and a thorough guide

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