Sunquest Collection Manager Users Guide

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this manual offers guidance on co operative collection management ccm the first section describes the philosophical basis for ccm the second focuses on selected assessment methods rgl wln and the third offers case studies illustrating the entire ccm project

this book reviews both the traditional manual methods for managing slides and the present day interrelationship between established slide collections and the new imaging technologies the principal methods and packages currently available for automated slide retrieval are also discussed slide management in both the academic and commercial worlds are covered including visual arts libraries museums and departments of medical illustration the needs of commercial picture libraries and picture

agencies are also addressed in addition a number of appendices give details of the many corporate bodies and companies active in this area

library science textbook and guide to storage and maintenance of document collections in librarys constitutes a complete revision of wh jesse s shelf work in libraries 1952 covering management techniques relating to shelving moving and weeding of books emhasizes materials accessibility and includes a sampleing statistical method for the estimation of book loss rates diagrams and references

this text provides principles and methods for determining if a library collection is fulfilling the stated mission of the library it is a clear introduction to collection evaluation for the novice collection manager and it is also useful as a review and reference for the experienced librarian

hedtke shows how to take full advantage of peachtree 3 for windows new features including more powerful analysis tools a more flexible payment manager faster and easier payroll accounting and improved inventory tracking step by step instructions explicit examples exercises and numerous illustrations help regain maintain or improve control of finances bookkeeping and taxes

this study explores current trends and practices in functional integration based on site visits to six association of research libraries arl member libraries selected on the basis of their responses to a fall 1984 arl questionnaire the responses indicated that for all six libraries some integration of functions existed staff reorganization was underway or complete cataloging was taking place in public areas and professional librarians were participating in both public and technical services functions the current situation of the six libraries and their decisions to reorganize are summarized and the following developments and issues are considered 1 collection management and service to users 2 impact of automation 3 organizational climate 4 flexible use of staff 5 staff morale 6 reporting relationships and 7 recruitment and training increased information delivery and an expansion outward in client centered groupings are identified as possible future trends for public service areas along with the continuing compression of massive technical services departments and it is concluded that leadership and staff participation as well as a clear sense of where the institution is going are vital ingredients in successful organizational change notes and a 61 item selected bibliography are provided and a listing of the issues addressed is appended km

covers how to build an electronic library and how to update and expand it each chapter addresses selecting and evaluating web based resources in subject areas such as business social science health medicine and law and offers guidelines for an electronic library collection development plan

provides guidance to readers who want to design and deploy business solutions based on microsoft sharepoint technologies in this book hillier will define the business case and scenarios for microsoft sharepoint technologies hillier will also review the installation configuration and administration of business solutions based on

microsoft sharepoint technologies as well as provide programming instruction guidance and examples for custom parts and solutions built on microsoft sharepoint technologies the chapter structure and coverage is targeted at getting started quickly with the products and technologies and the book also provides hands on exercises for each chapter includes sharepoint applications that will be developed for the latest os windows 2003

this book fills the gap be presenting an overall view of the information resources that library clients are likely to require in the 21st century

the best way to move up to netware 6 netware 6 is a major release in the history of netware providing improvements that will be appreciated by users and administrators alike mastering netware 6 is the latest edition of the netware resource long recognized for its comprehensiveness practicality and humor you ll benefit from james gaskin s instruction on standard netware techniques in depth examinations of new and advanced features and the tips and tricks for which he s famous if you re serious about getting all you can out of the latest version of netware you ll set out with this book by your side coverage includes setting up your netware network upgrading from an earlier version of netware making the best use of nds edirectory setting up network security taking advantage of netware s tcp ip support setting up and managing printers using netware s services creating filtering and deleting nds objects using netware s browser based and other utilities troubleshooting your netware network

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