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Includes glossary, subject name index.

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completely updated and revised this eleventh edition arms managers with the business tools they'll need to succeed the book presents managerial concepts and theory related to the fundamentals of planning leading organizing and controlling with a strong emphasis on application it offers new information on the changing nature of communication through technology focus is also placed on ethics to reflect the importance of this topic especially with the current economic situation this includes all new ethics boxes throughout the chapters an updated discussion on the numerous legal law changes over the last few years is included as well managers will be able to

think critically and make sound decisions using this book because the concepts are backed by many applications exercises and cases fundamentals of management covers the essential concepts of management by providing a solid foundation for understanding the key issues facing managers and organisations the 11th edition maintains a focus on learning and applying management theories while now also highlighting opportunities to develop the skills in high demand by today s employers fundamentals of management offers an easy to understand straightforward and realistic approach to what works for managers and what doesn t with the ultimate goal to help students be successful in their careers

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