

## Social Gerontology Hooyman 9th Edition

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covers diseases disorders treatments procedures specialties anatomy biology and issues in an a z format with sidebars addressing recent developments in medicine and concise information boxes for all diseases and disorders

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for students and practitioners of gerontology this indispensable text examines all aspects of administering services to older adults jeffrey a giordano and thomas a rich both professors of gerontology with extensive experience in administration surveyed

practicing administrators over a two year period the resulting integration of administrative theory and practice is evident throughout this book's 13 chapters which address everything from leadership styles and management techniques to ethical issues and community relations in addition the authors thoroughly examine the most widely encountered facets of the typical gerontologist administrator's career including communication organizational structure the role and function of human resources administration motivation and productivity supervisory responsibilities staff development financial management strategic planning program evaluation and organizational change both undergraduate and graduate students of gerontology will benefit from using Giordano and Rich's book as a core text for administration courses professors of gerontology administration will be relieved at last to have found a work that emphasizes the unique requirements of administrating older adult programs the authors consider all three service sectors private public and not for profit in addressing those who are now in administration those who aspire to be administrators and those who will be surprised someday to be offered administrative responsibilities assuming a basic knowledge of gerontology the text includes a learning experience following each chapter that allows readers to apply their knowledge of the field in a practical manner other special features include information on such contemporary challenges as how to use volunteers effectively how to integrate ethics into programs for older adults how to involve staff in administrative activities how to make the most of public relations and fund raising opportunities and how to develop special projects

appropriate for sociology psychology and nursing students this textbook examines the biological and physiological changes that affect older people's daily functioning their risk of chronic diseases the psychological changes that can occur and the social implications of aging

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groupwork literature and practice theory is largely eurocentric the issues facing black groupworkers and the groupwork needs of service users from minority communities are inadequately addressed in available material in some countries anti racist and race equality perspectives are now under attack race and groupwork provides a coherent overview of its subject the editors have included innovative material by front line practitioners working with black and multiracial groups as well as articles on the theoretical and philosophical principals raised several articles reflect on some of the inhibiting and oppressive organisational

factors which can hamper this important work and suggest approaches which might enable more facilitative policies

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