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project management in practice 7th edition presents an applied approach to the essential tools strategies and techniques students must understand to achieve success in their future careers emphasizing the technical aspects of the project management life cycle this

popular textbook offers streamlined student friendly coverage of project activity risk planning budgeting and scheduling resource allocation project monitoring evaluating and closing the project and more providing new and updated content throughout the seventh edition s concise pedagogy and hands on focus is ideally suited for use in one semester courses or modules on project management clear and precise chapters describe fundamental project management concepts while addressing the skills real world project managers must possess to meet the strategic goals of their organizations integrated throughout the text are comprehensive cases that build upon the material from previous chapters complemented by wealth of illustrative examples tables and figures review questions and discussion topics designed to reinforce key information

the field s definitive texttrauma 7e delivers expert high yield guidance on all the standard treatments and modes of management of traumatic injuries

this book introduces music education majors to basic instrumental pedagogy for the instruments and ensembles most commonly found in the elementary and secondary curricula this text focuses on the core competencies required for teacher certification in instrumental music the first section of the book focuses on essential issues for a successful instrumental program objectives assessment and evaluation motivation administrative tasks and recruiting and scheduling including block scheduling the second section devotes a chapter to each wind instrument plus percussion and strings and includes troubleshooting checklists for each instrument the third section focuses on rehearsal techniques from the first day through high school

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the strength of this text based on comments from the first edition is that the reader particularly the newcomer to orthopedic surgery is able to find all of the basics of the subject in one text this concept enables the reader to come to grips with subjects that have only been touched upon in undergraduate teachings the intent behind compiling the book is to form a bridge or more properly a firm callus between the literature available for undergraduate students and those intending to study bone in depth though many texts already exist for undergraduates and also for students of advanced orthopedic surgery few cover the bridge intended in this edition it is hoped that the second edition will continue to set the stage for graduates undergoing training in orthopedics be they surgeons in the medical dental or veterinary field all of the authors have an established reputation in the fields that they have covered in the enclosed chapters it is essential reading for the budding orthopedic surgeon

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