

Mobileiron And Office 365

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description microsoft 365 is a comprehensive cloud based productivity and collaboration suite it is not just a collection of apps it is an integrated platform designed to empower individuals and organizations to work more efficiently and securely from anywhere this book is your comprehensive companion to understanding the microsoft 365 ecosystem built for professionals educators students and business users alike whether you are new to the platform or looking to sharpen your digital skills this book brings together everything you need to navigate and maximize microsoft 365 tools in one place it covers core applications like microsoft office applications microsoft teams outlook sharepoint and stream and discusses its advanced productivity with power apps and power automate it goes beyond the basics and explores how microsoft 365 empowers modern workflows with intelligent cloud computing concepts such as iaas paas and saas tailored for enterprise education and business environments by the end of this book you will be ready to lead a team manage a classroom build low code apps collaborate in real time with your team and automate everyday tasks this all in one guide will elevate your digital capabilities and help you stay future ready what you will learn basic and core concepts of microsoft 365 and its capabilities key features of microsoft office applications benefits of sharepoint and onedrive design low code and automate everyday applications design custom business applications with powerapps automate workflows with power automate and create interactive dashboards with power bi create manage and secure teams channels and meetings in microsoft teams design query and manage relational databases using microsoft access who this book is for this book is designed for anyone looking to explore microsoft 365 from foundational features to the powerful new capabilities brought in by copilot whether you are a working professional educator student or team leader this book will serve as a practical guide to help you work smarter collaborate more efficiently and stay ahead in today's digital workplace table of contents 1 overview of microsoft 365 and its deployment 2 managing office 365 users and groups 3 office 365 tools and their functions 4 creating masterpiece documents with ms word 5 sorting and organizing data in microsoft excel 6

designing professional presentations with microsoft powerpoint 7 developing and administering database using microsoft access 8 transforming learning with microsoft teams 9 onedrive for business and sharepoint 10 microsoft forms outlook planner and yammer 11 onenote sway microsoft whiteboard and to do 12 microsoft power platform

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insights for establishing a contemporary digital workplace effectively

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way you'll discover practical scenarios that will help you improve the collaboration in your organization and increase productivity by using teams features by the end of this book you'll have hands on experience of using microsoft teams along with the skills you need to improve the way people collaborate in your organization what you will learn create teams channels and tabs in microsoft teams explore the teams architecture and various office 365 components included in teams perform scheduling and managing meetings and live events in teams configure and manage apps in teams design automated scripts for managing a teams environment using powershell build your own microsoft teams app without writing code who this book is for this microsoft teams book is for power users and business professionals looking to use teams for improving collaboration in an enterprise environment the book will also be useful for office 365 administrators interested in implementing microsoft teams effectively by learning about and exploring expert tips and best practices to ensure good governance

a practical hands on tutorial that shows small businesses to enterprises how to implement and migrate to exchange online in office 365 if you are an information technology it professional administrator small business owner manager or consultant who needs to implement and migrate to exchange online in office 365 within your business then this book is for you knowledge of microsoft office 365 is not required however experience with microsoft exchange server and mail clients role and delegation concept is required

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365 services such as exchange online onedrive sharepoint online and azure active directory ad this book also features recipes that ll help you to manage newer services such as microsoft search power platform and microsoft teams in the final chapters you ll delve into monitoring reporting and securing your office 365 services by the end of this book you ll have learned about managing individual office 365 services along with monitoring securing and optimizing your entire office 365 deployment efficiently what you will learn get to grips with basic office 365 setup and routine administration tasks manage office 365 identities and groups efficiently and securely harness the capabilities of powershell to automate common administrative tasks configure and manage core office 365 services such as exchange online sharepoint and onedrive configure and administer fast evolving services such as microsoft search power platform microsoft teams and azure ad get up and running with advanced threat protection features provided by the microsoft 365 security compliance center protect your organization s sensitive data with office 365 data loss prevention monitor activities and behaviors across all office 365 services who this book is for this book is for newer office 365 administrators and it pros alike and comes with recipes of varying difficulty levels along with step by step guidance whether you are new to office 365 administration or just seeking new ideas this cookbook contains recipes to enhance your organization s app and service management and productivity

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