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communicative english for nurses provides a perfect solution to the needs of nursing undergraduates based on the inc syllabus it is an indispensable resource for b sc nursing students students of m sc nursing and those going for nclex toefl and ielts will also find it tremendously useful the book has been written keeping in mind the requirements of the modern indian nurses to converse well in english as they serve in different national and international locations english is their only window to the outside world this book provides comprehensive study material and practice exercises on english language the way it is used in day to day conversations in the hospital environment

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what's new in the second edition more examples have been added in the chapters exercises have been increased in several chapters several chapters like narration and voice have been revised for better clarity of the concept chapters like essay writing and comprehension have been revised to include more health care scenarios

technical writing and professional communication is divided into two parts technical communication and professional communication this comprehensive guide covers essential chapters on technical communication followed by the most important aspects of professional communication we all know that communication is an integral part of our lives whether via text or speaking to convey our thoughts and feelings to others different communication skills are needed for various situations for example we use informal communication with family and friends but for job interviews business meetings or interactions with teachers formal communication is necessary communicating formally is a crucial skill and mastering technical and professional communication is essential this book provides the knowledge and tools needed to excel in both areas making it an invaluable resource for anyone looking to improve their communication skills

presents the feature method practice approach to computer software applications this work aimed at technology and business students implements a learning model that enhances critical thinking skills and provides students and faculty with application coverage

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the advantage series presents the feature method practice approach to computer software applications to today s technology and business students this series implements an efficient and effective learning model which enhances critical thinking skills and

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this book is the standard resource for people who need a complete reference book for all types of letters for the job search from

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