

# Ilo Sdtv Manual

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provides advice on the application of the ilo code of practice in the workplace concentrates on basic facts about the disease advocacy by governments and trade unions strategy building and workplace policy and action

training manual aimed at developing and strengthening the social dialogue skills and expertise of workers and employers organizations and labour ministries includes a trainer s manual and a resource book on the key features of social dialogue

explains the wording used in existing instruments initially in the two authentic languages for the drafting of ilo standards english and french shows the most frequently used terms and expressions and specifies their meaning and scope

sets out current practices in the presentation of english texts within the ilo

indicates the policies good practices tools and procedures needed for the ilo to manage its extra budgetary technical cooperation projects

description of the training programmes for top management presented in india by the ilo mission gives details of seminar administrative aspects teaching methods papers and equipment used 18 charts

procedural guidelines concerning programme planning and non technical administrative aspects of ilo and undp technical cooperation and development projects in developing countries covers writing project requests project preparation and implementation communication channels budgeting recruitment project evaluation and revision etc includes a glossary of undp terminology diagram references statistical tables

provides an up date on th ilo ipec procedures to initiate design approve implement monitor and assess ipec activities

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