

Go With Microsoft Excel 2010 Comprehensive

Microsoft Excel 2010 Plain & Simple Microsoft Excel 2010 Microsoft Excel 2010 Inside Out Microsoft Excel 2010 Level 2 (English version) Microsoft Excel 2010 Step by Step Microsoft Office Excel 2010 Microsoft Excel 2010 In Depth Rev Up to Excel 2010 Using Microsoft Excel 2010 Easy Microsoft Excel 2010 Microsoft Office Excel 2010 QuickSteps Microsoft Excel 2010 Explained Microsoft Excel 2010 Microsoft Excel 2010 Formulas and Functions Inside Out Microsoft Excel 2010 Introduction Quick Reference Guide (Cheat Sheet of Instructions, Tips and Shortcuts - Laminated Card) Microsoft Excel 2010 Made Easy Your Office Microsoft Excel 2010 for Beginners Your Office Beginning Microsoft Excel 2010 Curtis Frye Nita Hewitt Rutkosky Craig Stinson AMC College Curtis Frye Kathleen Stewart Bill Jelen Bill Jelen Tracy Syrstad Michael Alexander John Cronan Noel Kantaris Nita Hewitt Rutkosky Egbert Jeschke Beezix Software Services, Inc Lynn Wright Jennifer Paige Nightingale Christopher Kho, Meishyell Amy Kinser Abbott Katz

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you're beyond the basics so dive in and really put your spreadsheet skills to work this supremely organized reference is packed with hundreds of timesaving solutions troubleshooting tips and workarounds it's all muscle and no fluff discover how the experts tackle excel 2010 and challenge yourself to new levels of mastery learn expert techniques for designing powerful spreadsheets apply built-in functions or write your own and carry out complex calculations use rich charting and graphic capabilities to visualize data perform sophisticated data analysis financial statistical and what-if design pivottable reports to dynamically analyze data share and collaborate with others while managing sensitive data link and embed excel data into other documents create macros with microsoft visual basic for applications sample spreadsheets from inside the book add-ins and other resources to help you extend microsoft office programs links to demos user communities and product support

this manual will show you how to use the additional tools and functions of microsoft excel 2010 program for organizing visualizing and calculating your data it also assist you to explore how excel's new data analysis tools help you track and visualize your data for greater insight and presentation

experience learning made easy and quickly teach yourself how to organize analyze and present data with excel 2010 with step by step you set the pace building and practicing the skills you need just when you need them topics include creating formulas calculating values and analyzing data presenting information visually with graphics charts and diagrams building pivottable dynamic views using the new excel app reusing information from databases and other documents creating macros to automate repetitive tasks and simplify your work and other core topics

excel 2010 in depth is the beyond the basics beneath the surface guide for everyone who wants to streamline their work with excel 2010 and get more done

in less time legendary excel expert bill jelen provides specific tested proven solutions to the problems excel users run into every day challenges other books ignore or oversimplify jelen thoroughly covers all facets of working with excel 2010 and adds new chapters on excel app which allows multiple users to edit a spreadsheet simultaneously new coverage also includes slicer which offers dynamic filtering of pivottables sparklines which add data visualization to any cell calculation engine which improves the speed and accuracy of math financial and statistical functions and the new version of solver as with all in depth books excel 2010 in depth presents comprehensive coverage breakthrough techniques exclusive shortcuts quick access to information troubleshooting help for tough problems and real world examples with nothing glossed over or left out step by step instructions with icons guide readers through essential tasks such as designing tables entering data importing external data designing and executing queries and designing data entry forms and printed reports additional chapters on advanced form and report design emphasize data entry efficiency and presentation clarity by bill jelen aka mrexcel an excel mvp and the principal behind the leading excel website mrexcel.com covers all aspects of working with excel 2010 from its updated ribbon interface to its breakthrough collaboration and improved business intelligence for everyone who wants to get the most out of excel 2010 from casual users to corporate professionals

provides information on the new features and functions of microsoft excel 2010 with coverage of such topics as customizing the ribbon sorting and filtering creating dashboards and using powerpivot

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this book is a companion to anyone using excel 2010 for the first time or who may have used a previous version it is suitable for readers of all abilities and will also act as an reference long after you have mastered the program back cover

conquer microsoft excel formulas and functions from the inside out you re beyond the basics so dive right in and really put excel formulas and functions to

work this supremely organized reference packs hundreds of timesaving solutions troubleshooting tips and workarounds it's all muscle and no fluff discover how the experts increase their data analysis capabilities using excel 2003 2007 or 2010 and challenge yourself to new levels of mastery customize excel formulas using 350 built in functions create reusable formulas for common calculations learn smarter ways to calculate date and time values systematically search worksheets with lookup and reference functions perform advanced calculations using mathematical statistical and financial functions build complex formulas by nesting one function inside of another analyze profit margins and more with new functions in excel 2010 develop your own functions with visual basic for applications vba note the sample excel files that accompany the book were updated on 12 4 2012 click the companion content link to download the files

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want to get to grips with microsoft excel 2010 whether you're new to excel or keen to polish your spreadsheet skills this book shows you how

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your office is ideal for introductory computer courses on microsoft office 2010 or courses in computer concepts with a lab component for microsoft office 2010 applications your office is the office applications textbook written for instructors who want more than a skill drill book that enables students to learn discreet tasks but fails to illustrate the big picture of how these skills work together your office bridges the gap between skill and application and empowers students to master office 2010 as a tool to solve problems and make decisions the cases progress students from learning the skills in each office application to using the applications as tools to make business decisions the unique modular structure provides a strong foundation for students through practice in each workshop and then synthesizes the objectives covered over two workshops challenging students to really retain what they learned as opposed to learning and then forgetting soon after the series scenario introduces a large global business the resort and spa made up of smaller businesses golf pro shop spa restaurants event planning etc featured in the cases that run throughout all four applications this approach gives students a solid understanding of how an organization works by exposing them to how individuals in all facets of a business interact with tools like microsoft office and use information to make decisions

menguasai excel dan meningkatkan keterampilan adna mengolah data hanya dengan satu buku tidak butuh waktu lama utnuk menghasilkan sebuah workbook membangun workshet menata sel dan range menganalisis data membuat grafik dan mencetak workbook singkat dan mudah itulah yang anda perlukan untuk menguasai excel 2010 dengan langkah langkah sederhana disertai panduan gambar di harapkan buku ini memberikan anda kemudahan dalam menguasai fitur fitur baru excel 2010 anda perlu menguasai excel 2010 agar bisa mengembangkan sebuah spreadsheet dari awal baca buku ini anda akan menemukan cara bekerja dan sekaligus mengeksplorasi fitur fitur terbaru microsoft excel 2010 membuat formula menambahkan data menganalisis data dan membuat grafik untuk keperluan bisnis tip tip dan teknik teknik terbaik untuk menghasilkan presentasi menarik materi disajikan dengan cara berbeda untuk memperjelas satu materi pembahasan langsung diikuti dengan langkah langkah sederhana dan mudah

your office is ideal for introductory computer courses on microsoft office 2010 or courses in computer concepts with a lab component for microsoft office 2010 applications your office is the office applications textbook written for instructors

who want more than a skill drill book that enables students to learn discreet tasks but fails to illustrate the big picture of how these skills work together your office bridges the gap between skill and application and empowers students to master office 2010 as a tool to solve problems and make decisions the cases progress students from learning the skills in each office application to using the applications as tools to make business decisions the unique modular structure provides a strong foundation for students through practice in each workshop and then synthesizes the objectives covered over two workshops challenging students to really retain what they learned as opposed to learning and then forgetting soon after the series scenario introduces a large global business the resort and spa made up of smaller businesses golf pro shop spa restaurants event planning etc featured in the cases that run throughout all four applications this approach gives students a solid understanding of how an organization works by exposing them to how individuals in all facets of a business interact with tools like microsoft office and use information to make decisions

beginning microsoft excel 2010 is a practical step by step guide to getting started with the world s most widely used spreadsheet application the book offers a hands on approach to learning how to create and edit spreadsheets use various calculation formulas employ charts graphs and get work done efficiently microsoft rolled out several new features with excel 2010 perhaps the most notable was the ability to use excel 2010 online and collaborate on a project in real time beginning microsoft office 2010 keeps you up to date with all of these features and more

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