

# BUSINESS STATISTICS COMMUNICATING WITH NUMBERS PDF

BUSINESS STATISTICS COMMUNICATING WITH NUMBERS PDF BUSINESS STATISTICS COMMUNICATING WITH NUMBERS PDF DOWNLOADABLE INSIGHTS IN TODAY'S DATA-DRIVEN WORLD, EFFECTIVE COMMUNICATION OF BUSINESS STATISTICS IS PARAMOUNT. WHETHER YOU'RE PRESENTING A QUARTERLY PERFORMANCE REPORT TO THE BOARD, JUSTIFYING A NEW MARKETING STRATEGY TO STAKEHOLDERS, OR SIMPLY ANALYZING INTERNAL DATA FOR PROCESS IMPROVEMENT, UNDERSTANDING HOW TO PRESENT NUMERICAL INFORMATION CLEARLY AND PERSUASIVELY IS CRUCIAL. THIS ARTICLE WILL DELVE INTO THE ART OF COMMUNICATING WITH NUMBERS, OFFERING PRACTICAL STRATEGIES FOR CREATING IMPACTFUL PRESENTATIONS AND REPORTS. A DOWNLOADABLE PDF SUMMARIZING KEY CONCEPTS AND BEST PRACTICES WILL BE AVAILABLE AT THE END.

## I. UNDERSTANDING YOUR AUDIENCE: DEFINING YOUR OBJECTIVE

BEFORE DIVING INTO DATA VISUALIZATION OR STATISTICAL ANALYSIS, IT'S CRUCIAL TO UNDERSTAND YOUR AUDIENCE AND THE SPECIFIC OBJECTIVE OF YOUR COMMUNICATION. WHO IS YOUR AUDIENCE? ARE THEY EXPERTS IN THE FIELD, EXECUTIVES UNFAMILIAR WITH INTRICATE DETAILS, OR A GENERAL AUDIENCE? TAILORING YOUR LANGUAGE AND LEVEL OF DETAIL TO YOUR AUDIENCE IS ESSENTIAL FOR EFFECTIVE COMMUNICATION. A TECHNICAL REPORT FOR DATA SCIENTISTS WILL DIFFER SIGNIFICANTLY FROM A PRESENTATION FOR NONTECHNICAL BOARD MEMBERS. WHAT IS YOUR OBJECTIVE? ARE YOU TRYING TO PERSUADE, INFORM, OR SIMPLY PRESENT FINDINGS? KNOWING YOUR OBJECTIVE WILL HELP YOU STRUCTURE YOUR COMMUNICATION AND CHOOSE APPROPRIATE VISUALIZATIONS AND METRICS. FOR EXAMPLE, A PERSUASIVE PRESENTATION MIGHT EMPHASIZE KEY TRENDS AND IMPACTFUL RESULTS, WHILE AN INFORMATIVE REPORT MAY PRIORITIZE DETAIL AND ACCURACY.

## II. CHOOSING THE RIGHT STATISTICAL MEASURES AND VISUALIZATIONS

SELECTING APPROPRIATE STATISTICAL MEASURES AND VISUALIZATIONS IS CRITICAL FOR CLEAR COMMUNICATION. USING INAPPROPRIATE METHODS CAN MISLEAD YOUR AUDIENCE AND UNDERMINE THE CREDIBILITY OF YOUR FINDINGS.

### A. KEY STATISTICAL MEASURES

#### Descriptive Statistics

THESE SUMMARIZE DATA FEATURES. COMMON EXAMPLES INCLUDE MEAN (AVERAGE), MEDIAN (MIDDLE VALUE), MODE (MOST FREQUENT VALUE), STANDARD DEVIATION (SPREAD OF DATA), AND PERCENTILES.

#### Inferential Statistics

THESE DRAW CONCLUSIONS ABOUT A POPULATION BASED ON A SAMPLE. EXAMPLES INCLUDE HYPOTHESIS TESTING, REGRESSION ANALYSIS, AND CONFIDENCE INTERVALS. THESE ARE OFTEN MORE COMPLEX AND REQUIRE CAREFUL INTERPRETATION.

### Correlation vs. Causation

A

FREQUENT PITFALL IS MISTAKING CORRELATION TWO VARIABLES CHANGING TOGETHER FOR CAUSATION ONE VARIABLE DIRECTLY AFFECTING THE OTHER ITS CRUCIAL TO AVOID IMPLYING CAUSATION WHEN ONLY CORRELATION EXISTS

**B EFFECTIVE DATA VISUALIZATION** THE RIGHT VISUALIZATION CAN SIGNIFICANTLY IMPROVE UNDERSTANDING CONSIDER THESE OPTIONS

**BAR CHARTS** EXCELLENT FOR COMPARING CATEGORICAL DATA

**LINE CHARTS** IDEAL FOR SHOWING TRENDS OVER TIME

**PIE CHARTS** USEFUL FOR SHOWING PROPORTIONS OF A WHOLE BUT USE SPARINGLY THEY CAN BE DIFFICULT TO INTERPRET WITH MANY SEGMENTS

**SCATTER PLOTS** DISPLAY RELATIONSHIPS BETWEEN TWO VARIABLES

**HEATMAPS** ILLUSTRATE DATA DENSITY OR CORRELATION ACROSS MULTIPLE VARIABLES

**DASHBOARDS** COMBINE MULTIPLE VISUALIZATIONS FOR A COMPREHENSIVE OVERVIEW

REMEMBER TO KEEP YOUR VISUALIZATIONS CLEAN SIMPLE AND EASY TO INTERPRET AVOID CLUTTERED CHARTS WITH EXCESSIVE DETAIL OR CONFUSING LABELS

**III CRAFTING A COMPELLING NARRATIVE** PRESENTING DATA IS NOT JUST ABOUT PRESENTING NUMBERS ITS ABOUT TELLING A STORY A COMPELLING NARRATIVE WILL ENGAGE YOUR AUDIENCE AND MAKE YOUR DATA MORE MEMORABLE AND IMPACTFUL

START WITH A CLEAR INTRODUCTION BRIEFLY STATE YOUR OBJECTIVE AND PROVIDE CONTEXT HIGHLIGHT KEY FINDINGS FOCUS ON THE MOST IMPORTANT RESULTS AND INSIGHTS

USE STORYTELLING TECHNIQUES WEAWE A NARRATIVE AROUND YOUR DATA HIGHLIGHTING SUCCESSES CHALLENGES AND OPPORTUNITIES

SUPPORT YOUR CLAIMS WITH EVIDENCE BACK UP YOUR ASSERTIONS WITH DATA AND VISUALIZATIONS

PROVIDE CLEAR AND CONCISE EXPLANATIONS AVOID JARGON AND TECHNICAL TERMS YOUR AUDIENCE MAY NOT UNDERSTAND

CONCLUDE WITH A SUMMARY AND CALL TO ACTION REITERATE YOUR KEY FINDINGS AND SUGGEST NEXT STEPS

**IV ENSURING ACCURACY AND TRANSPARENCY**

ACCURACY AND TRANSPARENCY ARE CRUCIAL FOR BUILDING TRUST AND CREDIBILITY

**3 VERIFY YOUR DATA**

ENSURE YOUR DATA IS ACCURATE AND RELIABLE BEFORE PRESENTING IT

CLEARLY LABEL YOUR AXES AND UNITS

MAKE SURE YOUR VISUALIZATIONS ARE EASY TO UNDERSTAND

EXPLAIN YOUR METHODOLOGY DESCRIBE HOW YOU COLLECTED AND ANALYZED YOUR DATA

ACKNOWLEDGE LIMITATIONS BE UPFRONT ABOUT ANY LIMITATIONS OF YOUR DATA OR ANALYSIS

AVOID MANIPULATING DATA PRESENT YOUR DATA HONESTLY AND OBJECTIVELY

**V UTILIZING TECHNOLOGY FOR ENHANCED COMMUNICATION**

TECHNOLOGY CAN SIGNIFICANTLY ENHANCE YOUR ABILITY TO COMMUNICATE BUSINESS STATISTICS

**DATA VISUALIZATION SOFTWARE** TOOLS LIKE TABLEAU POWER BI AND EXCEL OFFER POWERFUL VISUALIZATION CAPABILITIES

**PRESENTATION SOFTWARE** POWERPOINT GOOGLE SLIDES AND KEYNOTE ALLOW YOU TO CREATE COMPELLING PRESENTATIONS

**DATA STORYTELLING PLATFORMS** THESE PLATFORMS HELP YOU INTEGRATE DATA VISUALIZATIONS AND NARRATIVE ELEMENTS SEAMLESSLY

**KEY TAKEAWAYS** EFFECTIVE COMMUNICATION

OF BUSINESS STATISTICS IS CRUCIAL FOR INFORMED DECISIONMAKING UNDERSTANDING YOUR AUDIENCE AND OBJECTIVE IS THE FIRST STEP TO SUCCESSFUL COMMUNICATION CHOOSING APPROPRIATE STATISTICAL MEASURES AND VISUALIZATIONS IS CRITICAL CRAFTING A COMPELLING NARRATIVE HELPS ENGAGE YOUR AUDIENCE AND MAKE YOUR DATA MEMORABLE ACCURACY TRANSPARENCY AND THE USE OF TECHNOLOGY ARE ESSENTIAL FOR EFFECTIVE COMMUNICATION

FAQs

- 1 WHAT IS THE BEST WAY TO HANDLE OUTLIERS IN MY DATA OUTLIERS SHOULD BE INVESTIGATED THEY MIGHT BE ERRORS OR THEY MIGHT REPRESENT SIGNIFICANT EVENTS DONT AUTOMATICALLY REMOVE THEM EXPLORE THE REASONS BEHIND THEM CONSIDER USING ROBUST STATISTICAL MEASURES LESS SENSITIVE TO OUTLIERS EG MEDIAN INSTEAD OF MEAN
- 2 HOW CAN I AVOID MISLEADING VISUALIZATIONS AVOID TRUNCATING AXES USING INAPPROPRIATE CHART TYPES OR MANIPULATING SCALE TO EXAGGERATE TRENDS ALWAYS STRIVE FOR CLARITY AND ACCURACY
- 3 WHAT ARE SOME COMMON MISTAKES TO AVOID WHEN PRESENTING STATISTICAL DATA OVERLY COMPLEX VISUALIZATIONS NEGLECTING CONTEXT FAILING TO ACKNOWLEDGE LIMITATIONS AND MISINTERPRETING CORRELATION AS CAUSATION ARE COMMON PITFALLS
- 4 HOW CAN I IMPROVE MY DATA STORYTELLING SKILLS PRACTICE CRAFTING NARRATIVES AROUND YOUR DATA FOCUSING ON KEY INSIGHTS AND USING STORYTELLING TECHNIQUES TO ENGAGE YOUR AUDIENCE
- 4 CONSIDER TAKING A COURSE OR WORKSHOP ON DATA STORYTELLING
- 5 WHERE CAN I FIND RESOURCES TO IMPROVE MY SKILLS IN BUSINESS STATISTICS AND DATA VISUALIZATION NUMEROUS ONLINE COURSES TUTORIALS AND BOOKS ARE AVAILABLE LOOK FOR RESOURCES FROM REPUTABLE INSTITUTIONS AND ORGANIZATIONS

DOWNLOADABLE PDF CONTAINING A SUMMARY OF THESE KEY CONCEPTS AND BEST PRACTICES WILL BE AVAILABLE SOON LINK TO BE INSERTED HERE

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*COUNCIL RHODE ISLAND. DEPARTMENT OF LABOR*

WE WROTE BUSINESS STATISTICS COMMUNICATING WITH NUMBERS BECAUSE WE SAW A NEED FOR A  
 CONTEMPORARY CORE STATISTICS TEXT THAT SPARKED STUDENT INTEREST AND BRIDGED THE GAP BETWEEN  
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 CRUNCHING IN EVERY CHAPTER STUDENTS ARE EXPOSED TO STATISTICAL INFORMATION CONVEYED IN  
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THE SUBJECT MATTER MORE RELEVANT AND THE PRESENTATION OF MATERIAL MORE STRAIGHTFORWARD FOR STUDENTS ALTHOUGH THE TEXT IS APPLICATION ORIENTED AND PRACTICAL IT IS ALSO MATHEMATICALLY SOUND AND USES NOTATION THAT IS GENERALLY ACCEPTED FOR THE TOPIC BEING COVERED

ESSENTIALS OF BUSINESS STATISTICS COMMUNICATING WITH NUMBERS IS A CORE STATISTICS TEXTBOOK THAT SPARKS STUDENT INTEREST AND BRIDGES THE GAP BETWEEN HOW STATISTICS IS TAUGHT AND HOW PRACTITIONERS THINK ABOUT AND APPLY STATISTICAL METHODS THROUGHOUT THE TEXT THE EMPHASIS IS ON COMMUNICATING WITH NUMBERS RATHER THAN ON NUMBER CRUNCHING BY INCORPORATING THE PERSPECTIVE OF PROFESSIONAL USERS THE SUBJECT MATTER IS MORE RELEVANT AND THE PRESENTATION OF MATERIAL MORE STRAIGHTFORWARD FOR STUDENTS CONNECT IS THE ONLY INTEGRATED LEARNING SYSTEM THAT EMPOWERS STUDENTS BY CONTINUOUSLY ADAPTING TO DELIVER PRECISELY WHAT THEY NEED WHEN THEY NEED IT AND HOW THEY NEED IT SO THAT YOUR CLASS TIME IS MORE ENGAGING AND EFFECTIVE

OVERVIEW THE FIRST EDITION OF BUSINESS STATISTICS COMMUNICATING WITH NUMBERS PROVIDES A UNIQUE INNOVATIVE AND ENGAGING LEARNING EXPERIENCE FOR STUDENTS STUDYING BUSINESS STATISTICS IT IS AN INTELLECTUALLY STIMULATING PRACTICAL AND VISUALLY ATTRACTIVE TEXTBOOK FROM WHICH STUDENTS CAN LEARN AND INSTRUCTORS CAN TEACH THROUGHOUT THE BOOK THE AUTHORS HAVE PRESENTED THE MATERIAL IN AN ACCESSIBLE WAY BY USING TIMELY BUSINESS APPLICATIONS TO WHICH STUDENTS CAN RELATE ALTHOUGH THE TEXT IS APPLICATION ORIENTED IT IS ALSO MATHEMATICALLY SOUND AND USES NOTATION THAT IS GENERALLY ACCEPTED FOR THE TOPIC BEING COVERED

COMMUNICATION IS A CRITICAL YET OFTEN OVERLOOKED PART OF DATA SCIENCE COMMUNICATING WITH DATA AIMS TO HELP STUDENTS AND RESEARCHERS WRITE ABOUT THEIR INSIGHTS IN A WAY THAT IS BOTH COMPELLING AND FAITHFUL TO THE DATA GENERAL ADVICE ON SCIENCE WRITING IS ALSO PROVIDED INCLUDING HOW TO DISTILL FINDINGS INTO A STORY AND ORGANIZE AND REVISE THE STORY AND HOW TO WRITE CLEARLY CONCISELY AND PRECISELY THIS IS AN EXCELLENT RESOURCE FOR STUDENTS WHO WANT TO LEARN HOW TO WRITE ABOUT SCIENTIFIC FINDINGS AND FOR INSTRUCTORS WHO ARE TEACHING A SCIENCE COURSE IN COMMUNICATION OR A COURSE WITH A WRITING COMPONENT COMMUNICATING WITH DATA CONSISTS OF FIVE PARTS PART I HELPS THE NOVICE LEARN TO WRITE BY READING THE WORK OF OTHERS PART II DELVES INTO THE SPECIFICS OF HOW TO DESCRIBE DATA AT A LEVEL APPROPRIATE FOR PUBLICATION CREATE INFORMATIVE AND EFFECTIVE VISUALIZATIONS AND COMMUNICATE AN ANALYSIS

PIPELINE THROUGH WELL WRITTEN REPRODUCIBLE CODE PART III DEMONSTRATES HOW TO REDUCE A DATA ANALYSIS TO A COMPELLING STORY AND ORGANIZE AND WRITE THE FIRST DRAFT OF A TECHNICAL PAPER PART IV ADDRESSES REVISION THIS INCLUDES ADVICE ON WRITING ABOUT STATISTICAL FINDINGS IN A CLEAR AND ACCURATE WAY GENERAL WRITING ADVICE AND STRATEGIES FOR PROOF READING AND REVISING PART V OFFERS ADVICE ABOUT COMMUNICATION STRATEGIES BEYOND THE PAGE WHICH INCLUDE GIVING TALKS BUILDING A PROFESSIONAL NETWORK AND PARTICIPATING IN ONLINE COMMUNITIES THIS BOOK ALSO PROVIDES 22 PORTFOLIO PROMPTS THAT EXTEND THE GUIDANCE AND EXAMPLES IN THE EARLIER PARTS OF THE BOOK AND HELP WRITERS BUILD THEIR PORTFOLIO OF DATA COMMUNICATION

IN THIS REPORT THE PUBLIC ADMINISTRATION SELECT COMMITTEE RECOMMENDS THAT DEPARTMENTAL PRESS OFFICERS AND GOVERNMENT STATISTICS STAFF SHOULD WORK TOGETHER MUCH MORE CLOSELY TO ENSURE THAT PRESS RELEASES GIVE AN ACCURATE AND MEANINGFUL PICTURE OF THE TRUTH BEHIND THE FIGURES GOVERNMENT STATISTICS PRESS RELEASES DO NOT ALWAYS GIVE A TRUE AND FAIR PICTURE OF THE STORY BEHIND THE STATISTICS SOMETIMES GOING TOO FAR TO CREATE A NEWSWORTHY HEADLINE AND THE COMMITTEE SAYS THE WAYS THAT STATISTICS ARE PRESENTED CAN BE A CHALLENGE EVEN FOR EXPERT USERS THE LAY USER IS LEFT CONFUSED AND DISENGAGED THE OFFICE FOR NATIONAL STATISTICS WEBSITE MAKES FIGURES HARD TO FIND AND STATISTICS ARE OFTEN PRESENTED IN A CONFUSING WAY FOR EXAMPLE IN FORMATS WHICH ARE NOT EASILY UNDERSTANDABLE OTHER RECOMMENDATIONS INCLUDE THE UK STATISTICS AUTHORITY SHOULD WORK PROACTIVELY TO BRING TOGETHER AND CLEARLY PRESENT KEY STATISTICS FROM VARIOUS SOURCES AROUND COMMON THEMES OR EVENTS SUCH AS ELECTIONS AND REFERENDUMS AS WELL AS BROADER TOPICS SUCH AS THE LABOUR MARKET AND ECONOMIC TRENDS THE ONS WEBSITE MUST BE IMPROVED THE STATISTICS AUTHORITY SHOULD FIND MORE CREATIVE WAYS OF COMMUNICATING STATISTICS FOR EXAMPLE THROUGH INTERACTIVE GUIDES PUBLICATION OF MORE RAW DATA IN MACHINE READABLE FORMAT FOR EXPERTS WHO WANT THE FULL RESULTS NOT JUST THE EDITED HIGHLIGHTS PRESENTED IN RELEASES FOR A MASS AUDIENCE GOVERNMENT STATISTICIANS PRODUCE THOUSANDS OF PIECES OF DATA ON DEMAND KNOWN AS AD HOC STATISTICS AND THESE SHOULD BE PUBLISHED PROACTIVELY RATHER THAN SIMPLY IN REACTION TO REQUESTS

DATA IS A FANTASTIC RAW RESOURCE FOR POWERING CHANGE IN AN ORGANIZATION BUT ALL TOO OFTEN THE PEOPLE WORKING IN THOSE ORGANIZATIONS DON'T HAVE THE NECESSARY SKILLS TO COMMUNICATE WITH DATA EFFECTIVELY WITH THIS PRACTICAL BOOK SUBJECT MATTER EXPERTS WILL LEARN WAYS TO

DEVELOP STRONG PERSUASIVE POINTS WHEN PRESENTING DATA TO DIFFERENT GROUPS IN THEIR ORGANIZATIONS AUTHOR CARL ALLCHIN SHOWS ANYONE HOW TO FIND DATA SOURCES AND DEVELOP DATA ANALYTICS AND TEACHES THOSE WITH MORE DATA EXPERTISE HOW TO VISUALIZE DATA TO CONVEY FINDINGS TO KEY BUSINESS LEADERS MORE EFFECTIVELY ONCE BOTH YOUR BUSINESS AND DATA EXPERTS POSSESS THE SKILLS TO WORK WITH DATA AND INTERPRET ITS SIGNIFICANCE YOU CAN DEAL WITH QUESTIONS AND CHALLENGES IN DEPARTMENTS ACROSS YOUR ORGANIZATION LEARN THE FUNDAMENTAL DATA SKILLS REQUIRED TO WORK WITH DATA USE DATA VISUALIZATION TO INFLUENCE CHANGE IN YOUR ORGANIZATION LEARN HOW TO APPLY DATA TECHNIQUES TO EFFECTIVELY WORK WITH DATA END TO END UNDERSTAND HOW TO COMMUNICATE DATA POINTS CLEARLY AND PERSUASIVELY APPRECIATE WHY DIFFERENT STAKEHOLDERS OFTEN HAVE DIVERGENT NEEDS AND VIEWS CREATE A PLAYBOOK FOR USING DATA WITH DIFFERENT DEPARTMENTS

A CLEAR AND CONCISE INTRODUCTION AND REFERENCE FOR ANYONE NEW TO THE SUBJECT OF STATISTICS

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DATA HAS BEEN CALLED THE NEW OIL OF THE 21<sup>ST</sup> CENTURY ECONOMY YET KNOWLEDGE OF HOW TO HARNESS AND COMPREHEND DATA IS LAGGING THIS BOOK PRESENTS A COMPREHENSIVE GUIDE FOR

UNIVERSITY STUDENTS AND BUSINESS PRACTITIONERS TO ACQUIRE THE CORE COMPETENCIES TO BECOME DATA LITERATE DATA LITERACY THE ESSENTIAL LANGUAGE IN THE DIGITAL ERA INTRODUCES A LOGICAL WAY TO MASTER THE NATURE FEATURES CHARACTERISTICS LIMITATIONS USES AND PROTECTION OF DATA AS WELL AS ITS LEGAL REGULATORY AND ETHICAL CONCERNS THE BOOK HELPS READERS TO DEVELOP THEIR DATA LITERACY SKILLS BASED ON LESSONS LEARNT FROM THE AUTHORS PROFESSIONAL EXPERIENCE IN THE BANKING AND EDUCATION SECTORS TOGETHER WITH DOCTRINAL AND EMPIRICAL FINDINGS FROM RESEARCH AND OBSERVATION WITH A STRUCTURED METHODOLOGY FOR INTERPRETING DATA PRACTICAL CASE STUDIES AND USEFUL EXERCISES THIS TEXTBOOK IS AN ESSENTIAL GUIDE AND REFERENCE FOR STUDENTS PRACTITIONERS AND SCHOLARS IN ANY DISCIPLINE AS WELL AS POLICYMAKERS AND REGULATORS FROM ALL OVER THE WORLD

THE REPORT IS DIVIDED INTO FIVE PARTS 1 THE NARROW BAND GAUSSIAN RANDOM PROCESS 2 MEASUREMENT PROBLEMS 3 NOISE GENERATION 4 MODULATION BY RANDOM PROCESSES AND 5 WIENER FILTERS AND RANDOM SAMPLING THE RESULTS PRESENTED IN THE FIRST THREE PARTS ARE NOT NEW THE METHODS USED TO OBTAIN THESE RESULTS HOWEVER ARE NEW THESE PARTICULAR PARTS ARE PRESENTED BECAUSE THE METHODS ARE CONSIDERED SUBSTANTIALLY SUPERIOR TO THOSE GIVEN ELSEWHERE BOTH NEW METHODS OF TREATING PROBLEMS AND NEW RESULTS ARE GIVEN IN PARTICULAR RESULTS DEALING WITH THE SPECTRA OF PULSED COMMUNICATION SIGNALS AND RESULTS ON SAMPLING OF RANDOM PROCESSES ARE NOT KNOWN TO BE PUBLISHED ELSEWHERE AUTHOR

PUBLISHED PAPERS WHOSE APPEAL LIES IN THEIR SUBJECT MATTER RATHER THAN THEIR TECHNICAL STATISTICAL CONTENTS MEDICAL SOCIAL EDUCATIONAL LEGAL DEMOGRAPHIC AND GOVERNMENTAL ISSUES ARE OF PARTICULAR CONCERN

STATISTICS OF THE ADMINISTRATIVE COUNTY OF LONDON TOGETHER WITH CERTAIN STATISTICS OF THE ADJACENT DISTRICTS

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