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the quick and easy reference to all windows commands alphabetical listings are task oriented includes tips and cautions and provides step by step procedures for major windows features

written for readers at all levels that want a reference guide that reminds them how to use the features and options of the program features an easy to use format organized by task rather than command the book includes a menu command index that links commands and tasks

comprehensive reference for experienced windows programmers power techniques for developing windows applications maximizes the performance of c and microsoft s sdk includes full featured reference and documentation on windows functions and messages

find answers to your questions in a flash with wordperfect office 2000 for dummies quick reference without reading a lot of extra material book jacket

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the clear concise guide to all functions of borland c 3 1 shows the syntax description code examples and cross platform compatibility for all the major library functions included with borland c

this how to text introduces absolute beginners to the fundamentals of personal financial software the basic section introduces readers to general personal computing terminology the task review part covers specific tasks and reviews each illustrating a before and after approach covers ibm version 5 0

version 2 x and 3 0 ibm compatible beginning level

designed to help users to better manage their hard disk this book will aid in the selection of a hard disk discussing the different types available the book also discusses how dos interacts with a disk how graphical user interfaces are used to manage directions and files and how to manage a hard disk using different software programs

new edition to this bestselling programming guide completely revised for ms dos 5 covers many previously undocumented dos and bios functions provides detailed interrupt comments to clearly illustrate the function s purpose and results

the easy learning guide to q a visual examples and illustrated instructions teach the q a fundamentals with this visual approach users learn the q a file write report and intelligent assistant modules for more efficient results

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a step by step tutorial that helps beginning users of excel learn the basics of the software quickly so that they can start to create and modify excel worksheets

the most complete command reference for microsoft s mac based word processor alphabetical listing makes commands easy to find entries include basic functions to advanced features

the ideal guide to home or small business accounting focuses on successful business applications and provides cpa tips on tax and financial management includes numerous illustrations and examples to guide users through the new features of quicken for windows accounting packages

this effective learning tool and resource for all windows programmers provides expert programming tips and techniques comprehensive coverage of microsoft s software development kit hands on samples and step by step instructions

four color illustrated guide for the first time user of release 2 4 step by step instructions for building spreadsheets familiarizes the novice with the computer system keyboard and windows tools

this book is divided into six parts each section explains in step by step detail all features available starting from the basics and then moving to more complex topics two color with tear out quick reference card

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