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Project Management ToolkitProject Management FundamentalsProject Management MethodologyThe Definitive Guide to Project ManagementFundamentals of Project ManagementProject ManagementThe Future of Project ManagementThe Project Management Life CycleProject Management ToolBoxThe People Side of Project ManagementProject ManagementHow To Learn Project Management Quickly!The One Page Project Manager for IT ProjectsProject ManagementProject ManagementProject ManagementProject SponsorshipNuts and Bolts of Project ManagementProject Management for the 21st CenturyHandbook of Project Management Trish Melton Gregory T. Haugan PhD, PMP Ralph L. Kliem Sebastian Nokes Joseph Heagney Stephen Hartley Igor Vre ko Jason Westland Russ J. Martinelli Ralph L. Kliem Susan Hollister Andrei Besedin Clark A. Campbell Harold Kerzner Henry Hubbard Jeffrey P. Davidson Randall L. Englund Srividhya Srinivasan Bennet Lientz Colin Dobie

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this book provides you with the tools required to approach and manage projects these effective skills will impact positively on the success of both the projects you are involved with and of your organization key features a practical handbook for both career project managers and those involved intermittently with projects throughout their career provides simple step by step tools for understanding and managing each of the project value add stages developing a business case robust planning staying in control delivering benefits focussed on the needs of engineering and other technical project managers but generic

enough to support projects in other areas brief and visually led the toolkit is designed to get you up and running fast and to increase the certainty of a positive project outcome from day one comprehensive real world case studies demonstrate the use of tools supported by downloadable online project planning templates that enable the techniques developed in the book to be applied in practice project management toolkit introduces the whole project life cycle it is the first of four project management titles that separately build skills in critical pm areas and together provide a powerful project management resource focussed on the needs of engineering and other technical project managers this book recognises that most non routine work completed by an organization is a project a practical hands on guide to aid those tasked with real industry projects not a lengthy theoretical textbook it gets to the point and delivers real benefits fully supported by online project planning and delivery tools templates workflow organizers and data sheets the book is suitable for both career project managers and those involved with projects intermittently

build on the right fundamentals for project management success to achieve success in any endeavor you need to understand the fundamental aspects of that endeavor to achieve success in project management you should start with project management fundamentals key concepts and methodology second edition this completely revised edition offers new project managers a solid foundation in the basics of the discipline using a step by step approach and conventional project management pm terminology project management fundamentals is a commonsense guide that focuses on how essential pm methods tools and techniques can be put into practice immediately new material in this second edition includes a thorough discussion of agile project management and its use in real life situations detailed explanations of the unique factors involved in managing service projects an enhanced appendix on management maturity models a new appendix on project communications and social networking expanded coverage of the triple constraints in pm going beyond scope schedule and cost to include quality resources and risks as a refresher for the experienced project manager or as a comprehensive introductory guide for the new practitioner project management fundamentals key concepts and methodology second edition is the go to resource that delivers

this work introduces practical project management methodology p2m2 an international joint venture developed by three experienced project managers the provide useful steps applicable throughout the life cycle of a variety of projects it covers areas from leading defining and planning to organizing controlling and closing the two disks include

buy 2 bestsellers get 25 off definitive guide to project management the definitive guide to project management 0273663976 will show you step by step how to deliver the right projects in the right way at the right time while keeping your life in balance using the principles critical chain management the authors help you master the essentials of good project management and then explore the situations where good projects and good business meet how to manage

risks and politics how to demonstrate the value added by a project how to communicate upwards and downwards in project teams how to energise projects how to turn failing projects around and how to spot likely problem projects it is practical to the point and can be used immediately an essential companion if you want projects to be a source of inspiration not perspiration the project manager 0273701738 the steep rise in demand for good project managers in recent years has been mirrored by the publication of book after book setting out the formal processes and mechanics of project management whether they are textbooks or books aimed at the practitioner they all usually cover the same ground the abcs of project management but anyone who has ever managed a project or overseen the management of a project in the real world knows that there is a significant difference between mastering the abcs and mastering the practice of project management itself to go from good to great in project management you need to shift your focus back to the real basics of management in this illuminating book richard newton a successful project manager with twenty years experience will show you several ways you can elevate your game

project mishaps are all too common but often easy to avoid fundamentals of project management gets both new and current managers up to speed on the basics the first crucial step for completing projects timely and on budget having already helped many generations of project managers navigate the ins and outs of every aspect of successful project management this revised edition remains the perfect resource for succeeding in this complex discipline that has changed greatly in recent years in fundamentals of project management management expert joseph heagney contains new information on topics including clarify project goals and objectives develop a work breakdown in structure create a project risk plan produce a realistic schedule manage change requests control and evaluate progress at every fully updated in accordance with the latest version of the project management body of knowledge pmbok this all encompassing book contains expanded coverage on areas such as estimating stakeholder management procurement management creating a communication plan project closure pmp certification requirements and more full of tools techniques examples and instructive exercises fundamentals of project management will refresh your knowledge and equip you with the proper skills to succeed

organisations increasingly look to project management to deal with short timeframes tight budgets changing requirements and risk management in everyday operations as well as for major strategic projects project management knowledge and skills are now essential for professionals just about everywhere from teachers social workers and lawyers to engineers builders and accountants stephen hartley s project management is based on the recognised global standard for project management the project management body of knowledge pmbok guide and it incorporates aspects of agile prince2 lean and other popular methodologies it offers a thorough overview of the principles of project management combined with tools and guidelines to manage projects of all sizes from

inception to evaluation written in an accessible and engaging style stephen hartley s widely used text has been fully revised and updated it focuses on shared responsibility transparent documentation reporting achievement over activity and continuous improvement it is illustrated with examples and case studies and accompanied by a suite of downloadable templates and tools stephen hartley is without doubt australia s leading authority on project management this book is the bible for any current or future project manager dr tim baker author of the end of the performance review

modern project management is different from what it was ten years ago new methods and tools have been developed the number of projects and members in project teams has increased professionalism in project management has generally increased and projects have become highly complex parallel to this artificial intelligence automation information and communication technology human resources management and many other areas are being developed which will continue to impact project management in the future significantly at the same time new generations of young people are entering the labour market with different needs and expectations for project work the authors of the book provide decision makers project workers and students with an insight into the modern challenges of project management due to digitization artificial intelligence and project economy the book is based on knowledge of classic management principles but does not follow them blindly arguing that modern project management is based on people their values and the intelligent use of methods techniques and emerging technologies

the project management life cycle reveals the unique method 123 project management methodology by defining the phases activities and tasks required to complete a project it s different because it describes the life cycle clearly and prescriptively without the complex terminology rife throughout the industry its comprehensive coverage consistent depth and suite of tools will help managers to undertake projects successfully containing hundreds of practical examples to enhance the reader s understanding of project management the project management life cycle skilfully guides them through the four critical phases of the project life cycle initiation planning execution and closure written in a clear professional and straightforward manner it is relevant to the management of all types of project including it construction engineering telecommunications and government as well as many others it is an essential guide to improving project management skills for project managers senior managers team members consultants trainers or students online supporting resources include lecture slides

boost your performance with improved project management tactics project management toolbox tools and techniques for the practicing project manager second edition offers a succinct explanation of when where and how to use project management resources to enhance your work with updated content that reflects key advances in the project management field including planning implementation control cost and scheduling this revised text offers added material that covers relevant topics such as agility change management governance reporting and risk management this comprehensive resource provides a

contemporary set of tools explaining each tool s purpose and intention development customization and variations and benefits and disadvantages additionally examples tips and milestone checks guide you through the application of these tools helping you practically apply the information you learn effective project management can support a company in increasing market share improving the quality of products and enhancing customer service with so many aspects of project management changing as the business world continues to evolve it is critical that you stay up to date on the latest topics in this field explore emerging topics within the world of project management keeping up to date on the latest most relevant subject areas leverage templates exercises and powerpoint presentations to enhance your project management skills discuss tips reporting implementation documentation and other essentials of the project management field consider how project management fits into various industries including technology construction healthcare and product development project management toolbox tools and techniques for the practicing project manager second edition is an essential resource for experienced project managers and project management students alike

most project managers concentrate on planning budgeting and administration but the critical factor is always the human one the people side this book shows how to manage relationships with clients sponsors and members of the project team themselves the authors both experienced project leaders first of all identify the key players they go on to discuss the interactions that take place among them and then analyse the impact of these interactions on scheduling budgeting change management monitoring and other project activities in doing so they examine the psychological and political problems that can arise and suggest ways to deal with them project managers will learn from this book how to improve their working relationships with team members clients and senior managers how to evaluate the impact of their actions on all relevant parties how to encourage greater involvement of all participants in a project how to overcome barriers to effective communication and how to generate increased productivity the book will also be useful to others involved in the project environment including senior managers project team members and project sponsors book jacket title summary field provided by blackwell north america inc all rights reserved

would you like to know the best strategies for managing large projects whether you want to **1** enhance your project management skills **2** learn how to effectively lead a project team or **3** discover world class strategies for managing large projects this book will guide you there learn how to organize and lead your team to success project management is the process of managing a temporary but often complex project for a business or organization to deliver an end result that will ultimately improve the business and the bottom line project managers use a host of strategies specifically designed to increase overall performance and solve large problems the demand for project managers is increasing steadily and it is a very valuable skill to have the project manager

oversees every aspect of a project including financial and budgetary issues resource acquisition team management testing scheduling monitoring and many other project specific issues the project itself is only a project because there is a problem that is too complex for any one person or department in the organization to handle in its entirety therefore the responsibility is handed off to a leader who can utilize a team of people to work together toward an optimum solution master the art and science of project planning the planning stage is the most important aspect of any project as you will discover it is the backbone of any project when planning you define a project s parameters estimate the need for resources establish a work schedule form a preliminary budget evaluate risks define acceptance testing standards establish communication protocols and much more in this book you ll find some of the best techniques in the industry step by step instructions walk you through the process of making solid plans and starting your project off on the right foot if you plan well it can make a huge positive impact on the overall success of the project this book highlights and defines key terms and technical concepts walking you through the process of producing your own project management plan jump start your career or business if you re just exploring the field or you re a fairly new project manager this book can help you identify and develop your personal managerial qualities and give you some of the best project management strategies to integrate into your work with a little dedication you too can become a skilled winning project manager what will you learn about project management the best time management skills and strategies how to make a winning plan for success how to effectively lead and motivate your team the top 10 project management strategies important technical terms highlighted and defined you will also discover easy step by step instructions for getting through each of the most important stages of a project helps for those who are just starting out or are considering a career in project management how to correctly close a project the right way how to easily organize yourself and your team for peak performance the best qualities and skills of a successful project manager lead your team to success become an amazing project manager get this book now

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do you often look at how your organization runs its projects and wish things could be done better are you a project manager who is tired of poor planning and organization of projects you are about to learn exactly what it takes to become one of the most effective and efficient project managers around project management proven project management and project planning techniques to complete any project succesfully is the book that will launch your project management career into the future if you have ever wanted to improve your project management skills and take them to the next level this is the book for

you in this book you will learn the features that define a project the principles that define project management the most effective ways to determine what stakeholders real objectives are how to plan schedule and budget for your projects effectively the criteria every organization should be using when identifying and selecting projects how to define roles and responsibilities for your project team the most common project management mistakes and challenges tips that the most successful project managers use to guarantee successful project results and much more this book is a great place for project management practitioners to get started if you have been waiting for an easy to read yet widely researched project management guide that has it all download a copy of this book today buy your copy today

following the advice in this guide will not only help your get your project off on the right foot but will also keep you and your team marching along to its successful conclusion you ll learn how to put together the best team for the job how to define your goals and motivate your teammates how to monitor the teams progress and keep the project on track and how to stay within budget and time constraints the book also explains how to use charts and diagrams to detail and define various aspects of the project

project sponsorship which includes case studies checklists and action plans shows how project sponsors and project managers can develop the skills they need to manage successful projects randall l englund and alfonso bucero experts in the field of project management have written the definitive guide for educating all stakeholders in the nature of project sponsorship they describe in detail the responsibilities of the project sponsor from communications and liaison selection and training problem solving mentoring and feedback to the review of project execution the project sponsor and manager learn how to negotiate effectively with each other and the project team to achieve their commitments

nuts and bolts of project management fills a unique niche in the market of project management books the work offers simple examples of real world projects and includes reasons for success and failure live application of project management factors and best practices for experienced and emerging project managers in the it industry this book may be used as a classroom reference guide for it project management training because it presents various scenarios and easy to understand examples covering all aspects of project management definition of project scope time and cost management quality control human resources communication and risk and procurement management

the challenge of managing projects is to combine the technology of the future with lessons from the past in the third edition of project management for the 21st century noted authors bennet lientz and kathryn rea provide a modern proven approach to project management properly applied without massive

administrative overhead project management can supply structure focus and control to drive work to success third edition revisions include 35 new material three new chapters on risk management international and multinational projects project culture entire text rewritten to take advantage of the and internet tools new appendix covering web sites additional materials on what to do next more feedback from readers and lessons learned

the practical approach that colin dobie prescribes is as applicable to the experienced project manager as it is anyone entering the field ernest j nielsen brigham young university usa a no nonsense approach to project management essential reading for all project managers and project team members peter dechaineux inaugural chairman australian institute of project management australia excellent coverage of all the material required in easy to follow steps it places activities in logical context essential reading for china s many project managers professor yuan chairman asia pacific federation of project management colin dobie has very comprehensively detailed out the intricacies needed to manage projects well done adesh jain president pm guru inc and president ipma whether you are creating a new product or building a power station you need to know how to manage the myriad elements in a project to ensure it is completed on time on budget and to a high standard a handbook of project management is a practical and comprehensive guide for project managers working on small and large projects in any field colin dobie systematically maps the four phases in the project lifecycle initiation planning implementation and finalisation he outlines the processes and techniques of the nine functions of project management and how they are applied during the project lifecycle he also explains what a project manager is expected to deliver and the roles of team leaders and team members drawing on international standards and bodies of knowledge as well as colin dobie s extensive industry and training experience in several countries a handbook of project management is an indispensable guide for anyone who wants to develop their skills in project management it is extensively illustrated with examples templates exercises and checklists making it valuable resource for experienced project managers

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