

Sheetz Employee Handbook

Pointers on Preparing an Employee Handbook
Create Your Own Employee Handbook
Every Employee's Guide to the Law
The Complete Employee Handbook
Employee Handbook and Personnel Policies Manual
How to Prepare and Write Your Employee Handbook
Complete Employee Handbook
Preparing an Employee Handbook
Drafting an Employee Handbook
Decisions and Orders of the National Labor Relations Board
How to Develop an Employee Handbook
Create Your Own Employee Handbook
The Employee Handbook
How to Develop an Employee Handbook
Employees Handbook for All Staff Members of the Dept. of Employment
Employee Handbook Kit
The Employee Handbook Kit
The Small-Business Guide to Creating Your Employee Handbook
Create Your Own Employee Handbook
Creating a Staff Handbook
Frank M. Cruger Sachi Clements Lewin G. I Joel, II Lsom Richard J. Simmons Edward M. Anson Michael A. Holzschu Winifred Marks Mona Mehta Stone United States. National Labor Relations Board Joseph W. R. Lawson Lisa Guerin Joseph W. R. Lawson California. State Department of Employment Roger B. Jacobs Roger B. Jacobs Kimberley King Amy DelPo Clare Hogg

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The Employee Handbook
How to Develop an Employee Handbook
Employees Handbook for All Staff Members of the Dept. of Employment
Employee Handbook Kit
The Employee Handbook Kit
The Small-Business Guide to Creating Your Employee Handbook
Create Your Own Employee Handbook
Creating a Staff Handbook
Frank M. Cruger Sachi Clements Lewin G. I Joel, II Lsom Richard J. Simmons Edward M. Anson Michael A. Holzschu Winifred Marks Mona Mehta Stone United States. National Labor Relations Board Joseph W. R. Lawson Lisa Guerin Joseph W. R. Lawson California. State Department of Employment Roger B. Jacobs Roger B. Jacobs Kimberley King Amy DelPo Clare Hogg

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covering every aspect of employment from the job interview to post employment benefits this invaluable resource focuses on employee rights guaranteed by law and explains how workers can be protected in language praised for its clarity and accessibility this updated edition provides a strong foundation of legal knowledge and advice on wages and hours health and safety harassment invasion of privacy discipline unemployment compensation and more 448 pp radio publicity author tour 15 000 print

the employee handbook is not only an essential tool of communication to the company s employees on their terms and conditions of employment but also serves as a means of communicating the company s rules and regulations which are usually not spelt out in the collective agreements the basic employee handbook generally covers employees who are not embraced by the union s constitution but the modern approach is to include the executive management terms in a separate section thus the executives management personnel will have all the terms and conditions of all employees but the non exempt employees will only have access to their own terms and conditions the section on communications is shared by all employees further the employee handbook can serve as a contract of employment when a new employee is hired in circumstances where the offer letter states your terms and conditions of employment are covered in the enclosed employee handbook the employer no longer has to write a lengthy offer letter detailing all the terms and conditions in his attempt to cover all aspects of the employee s terms of employment as well as the applicable benefits with the employee

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this concise yet comprehensive reference helps employers responsibly and effectively deal with the basic personnel issues they face each day it guides employers in the development of a cohesive personnel program that is tailored to meet their companies unique needs and goals the author explicates potentially confusing matters such as employment at will equal opportunity sexual harassment the disabled and immigrant and legal alien workers in lay terms and points out the dangers of oversight stressing the importance of consistency and documentation he addresses the full range of personnel issues an invaluable resource for any business that doesn't have a personnel expert on staff cd contains sample employee handbooks federal regulations and laws forms for complying with government programs and worksheets for assessing personnel needs and goals

uk personnel management guide for the preparation of a workers induction manual of general information concerning working conditions staff regulations work rules etc includes diagrams and illustrations

drafting an employee handbook is a user friendly and practical guide to creating an employee handbook that will help prevent and defend against workplace disputes most businesses adopt a reactive approach to addressing employment policies only worrying about them after an issue arises or someone complains however a well written handbook can be a forceful shield against potential grievances and costly litigation moreover it can improve employee morale increase productivity and forestall complaints drafting an employee handbook is a must have for human resources professionals in house legal counsel compliance officers supervisors or any employer who wants to learn how to create better business practices minimize workplace disruption and improve employer employee relations written by an experienced labor and employment attorney this easy to follow guide explains the advantages of having an employee handbook and the risks of not having one you will learn how to draft new policies update existing ones and watch for legal compliance complete with sample policies and forms this book will instruct you on how to create and enforce an employee handbook that fits your needs

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