Request For Proposal Rfp For Library Management System

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this comprehensive presentation of the request for proposal rfp process shows librarians how to successfully prepare rfps when determining which vendors to use for purchasing library materials contending that the straight bid process where only costs and discount rates are considered does not offer the best options for libraries the authors provide information on every facet of the rfp process from philosophical and pragmatic reasons for writing an rfp to evaluation

of responses and awarding of contracts to transferring titles and evaluation of vendor services and products all of the material in this book can be transferred to any kind of rfp for any kind of library materials special features include chapters on the acquisition of specialized materials e g science technology fine arts and foreign materials and specific information on electronic automated services appendixes contain samples of the cover letter questions for various sections and types of rfps and evaluation criteria

this comprehensive book covers the philosophy behind rfps to prime readers to understand how to most effectively write them and provides instruction on navigating the submission process as it applies to multiple types of libraries for many years only large academic and public libraries and a few library systems regularly used rfps now smaller schools public libraries and library systems use rfps as tools to select vendors for computer equipment online systems databases and materials library consortia frequently use rfps to select databases and integrated library systems in this useful book readers will learn more about the types and advantages of rfps the timelines and logistics for submitting rfps how to write different types of rfps how to evaluate vendor performance the transfer process when a new vendor is selected vendor perspectives and rfp ethics an appendix includes sample rfps and evaluation materials and a glossary defines language necessary to writing and understanding rfps this book is essential reading for librarians who need to select vendors to provide library materials including books serials and media in all formats as well as for those who are choosing integrated library systems security and inventory systems such as rfid computer equipment and software online and streaming materials such as books and music or services such as digitization

this comprehensive presentation of the request for proposal rfp process shows librarians how to successfully prepare rfps when determining which vendors to use for purchasing library materials contending that the straight bid process where only costs and discount rates are considered does not offer the best options for libraries the authors provide information on every facet of the rfp process from philosophical and pragmatic reasons for writing an rfp to evaluation of responses and awarding of contracts to transferring titles and evaluation of vendor services and products all of the material in this book can be transferred to any kind of rfp for any kind of library materials special features include chapters on the acquisition of specialized materials e g science technology fine arts and foreign materials and specific information on electronic automated services appendixes contain samples of the cover letter questions for various sections and types of rfps and evaluation criteria

organized by major functional areas e g bibliographic format record structure information retrieval serials etc this guide intends to assist librarians in providing sample language for a rfp in regards to the selection and implementation of an integrated library systems

libraries are becoming increasingly automated many libraries have already become automated and librarians have had to confront a new set of problems in

their jobs many other libraries are not yet automated but will soon be acquiring new technology and new problems this book provides detailed techniques for coping with the problems inherent in automation while other works offer thorough coverage of the library automation process this volume provides case studies of the personal experiences of librarians who have had to solve problems related to automation included are case studies from large academic libraries special libraries public libraries and smaller libraries the first section of the book includes chapters on locally developed library automation systems and how those systems have adapted to change the second section contains chapters on selecting buying and installing automation systems the third section includes chapters on the sharing of automated systems by different libraries the fourth section on database maintenance and conversion contains chapters important to all librarians the fifth section discusses the management of automated systems the book concludes with a bibliographic essay that overviews developments in library automation technology and lists sources for further information

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this guide focuses on the implementation and management of second generation automated library systems it advances knowledge of the field by describing the migration path of library automated systems specifically the book is intended to give practical directions in procuring a replacement library automated system as such the text reviews new approaches to library automation which rely on knowledge gained over the past two decades in charting the procurement process the book indicates how to migrate the library s database it discusses state of the art technology such as scanning and imaging devices and provides descriptions and analyses of telecommunications and networking technology and issues this book is intended as an automation planning guide for librarians and library administrators the book expands the subject to include special public and academic libraries and takes into account the experience of those libraries which have already automated and are now considering migration to more powerful automated library systems special attention is given to integrated library systems and to innovative and still emerging technologies which complement these systems no other text exists that is written at a level that acknowledges the increased sophistication of librarians with automation

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