

# Osha For Dental Office

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dr david willis combines his experience as a practicing dentist educator mba and certified financial planner in this breakthrough text about managing a dental business rather than a checklist of steps for success business basics for dentists describes business economic marketing and management principles and explains how to apply them to the dental practice dental

students and new practitioners will learn how to use the core strategic and operational business philosophies to develop an effective dental practice he provides the essential elements of a business course management principles economics business finance and financial analysis without bogged down in too much detail these are then related specifically to various aspects of running and managing a dental practice including office communications billing inventory and marketing the practice all aspects of practice transition are approached career opportunities buying a practice starting a new practice multi practitioner arrangements practice valuation and planning and developing a practice last willis included personal financial planning to ensure that the dentist is also planning for his own finances and retirement beyond the bounds of the practice

this book prepares dental students and vocational dental practitioners for primary dental practice it will also be helpful to general dental practitioners to enable them to undertake continuing professional development the book provides a background to the holistic approach that dentists need to use when identifying treatment needs and covers the integration of treatment and its planning aspects of dental team building practice selection and management matters the first chapter examines issues in relation to career choices the location of the practice together with the means by which access to dental care may be increased chapters 2 and 3 take the reader from outside to inside the dental practice to examine relationships within the practice this includes those with the patient as well as the dental team the fourth chapter describes clinical excellence in primary dental care by examining clinical decision making the need for referral as well as the place of prevention and restorative philosophies in treatment of patients the last chapters examine the business of dental practice and suggest future pathways for the newly qualified dental practitioner

this book focuses on major communication challenges in clinical practice that is communicating effectively with anxious difficult or dissatisfied patients communicating and integrating preventive and oral health messages and education in primary dental care and finding ways to improve patient care without adding to the stress of frontline clinical practice implementing the strategies devised by these international experts can dramatically improve the success of any dental practice

in the book and accompanying cd marsha freeman offers 314 standard operating procedures for the dental office including front and back offices bookkeeping hygiene job descriptions and performance agreements management marketing and related forms book sops are replicated on the cd for easy modification printing and binder insertion

this textbook prepares dental hygiene students and dental hygienists to handle the business and operational aspects of the dental office the book teaches students how a dental office functions from an operational standpoint and how dental hygienists as licensed professionals fit into that operation major sections cover basics of dentistry and dental law office management applied communications and employability skills to accommodate a two credit course the text is concise and focuses on exercise based learning each chapter includes workbook exercises study questions critical thinking activities case studies and rdh board practice questions as well as selected references websites and student activities

here is the thoroughly revised and reorganized 5th edition of this highly successful dental public health text updated to reflect the current information and to keep pace with social changes this resource presents dental practice as it relates to social events economy technology and demographic trends and epidemiology describes how to determine the quality of scientific papers in dental literature this edition features a helpful detailed outline before each chapter and many new tables and graphics

helps everyone on the dental team work in a more comfortable and less painful way dental health providers commonly struggle with chronic back pain carpal tunnel syndrome muscle tension strained eyes and other work related musculoskeletal problems ergonomics in the dental office provides clear guidance on alleviating or eliminating the pain and discomfort caused by strains put on the body in daily practice this easy to read book explains the principles of ergonomics identifies specific causes of musculoskeletal problems and presents simple yet effective techniques to address the physical stresses that might be occurring in the dental office concise highly visual chapters demonstrate correct postures clock positions instrument transfer head and neck placement instrumentation techniques office design and more the author emphasizes the importance of daily exercises rest breaks and disciplines that relieve both physical and emotional stress such as yoga and tai chi topics include occupational health issues and research treating disabled patients developing ergonomic awareness seat positioning for tall and short operators integrated intervention planning and signs and symptoms of musculoskeletal disorders presents ways to improve body positioning and instrumentation techniques including basic ergonomic principles of proper four handed dentistry discusses exercises to reduce stress and reduce muscle fatigue such as pilates free weights and aquatic activities covers all key aspects of ideal dental office ergonomics including furniture equipment office layout and design and practice assessment designed to address a problem all dental professionals face ergonomics in the dental office is an invaluable book

for dentists dental hygienists dental assistants and dental students and trainees

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