

Kohls Employee Handbook

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in many hospitality establishments one manager or supervisor is the entire human resources department making all the hiring and training decisions often without having a

formal human resources background filling this knowledge gap hospitality employee management and supervision provides both busy professionals and students with a one stop comprehensive guide to human resources in the hospitality industry rather than taking a theoretical approach this text provides a hands on practical and applications based approach the coverage is divided into four sections legal considerations employee selection employee orientation and training and communication and motivation each chapter in this lively and engaging text features quotations various practitioners in the hospitality industry highlight the chapter s focus chapter objectives and summaries lay out key concepts and then at the end of each chapter review them hrm in action features highlight real world hrm experiences that relate to the content presented in each chapter tales from the field hospitality employees provide accounts of the various challenges they face in the industry ethical dilemmas scenarios from the hospitality industry which emphasize the role ethics plays in every aspect of the hospitality industry practice quizzes and chapter review questions reinforce student comprehension of key concepts hands on hrm mini cases based on real world situations with discussion questions chapter key terms bolded within the chapter and then listed at the end of each chapter with definitions

a landmark resource for executives managers and business owners on mastering employment law the first of its kind this comprehensive guide is a roadmap for navigating employment law complexities while building stronger more productive workplaces drawing from his four decades of frontline experience defending companies in employment litigation gerald l maatman jr follows the chronological sequence of employment relationships from hiring to firing and everything in between providing actionable strategies that have been stress tested in courtrooms across america not stopping there maatman reveals the hidden dynamics of how judges and juries evaluate personnel decisions sharing insights gleaned from winning and losing court cases teaching trial advocacy and hearing directly from jurors about what influences their verdicts readers will learn how to implement effective hiring practices and conduct fair terminations handle difficult employees and prevent sexual harassment problems manage documentation requirements and structure personnel policies that protect both companies and workers the employment law manual a practical guide for business owners managers and executives is an essential practical toolkit that enables business

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uk personnel management guide for the preparation of a workers induction manual of general information concerning working conditions staff regulations work rules etc includes diagrams and illustrations

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