

Church History In Plain Language

Plain Language in Plain English Drafting Legal Documents in Plain English Plain Language and Ethical Action Plain Language for Lawyers The Electrical Engineer Plain Language for Lawyers Economics in Plain English The South Western Reporter The Year-book of Wireless Telegraphy & Telephony Legislating the Use of Plain Language Post Office Guide Plain Language Legal Writing Plain Language, Please The English Reports A System of Easy Lettering Supreme Court Words and Their Uses, Past and Present Words by the way, 57 sermons The Handbook of Jamaica for ... Writing in Plain Language Cheryl Stephens Barbara J. Steadman Russell Willerton Michele M. Asprey Michele M. Asprey Leonard Silk Hutton, Rachel Great Britain. Post Office Cheryl Stephens Janet C. Arrowood John Howard Cromwell Richard Grant White Harry John Wilmot- Buxton Leslie O'Flahavan

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this book shows you how to write for customers and clients in language that's easy to understand it is a thorough companion to the writing process with comprehensive guidance and advice on understanding your readers planning and creating your text and presenting your words in a good design the contributor list reads like a who's who of plain language experts plain language in plain english is a valuable resource for governments businesses service providers and professionals in any field to improve their communication from organizational guidelines literacy awareness and reader expectations to effective speaking strategies for presentations plain language in plain english is a comprehensive tool to have in your communication toolbox

plain language and ethical action examines and evaluates principles and practices of plain language that technical content producers can apply to meet their audiences needs in an ethical way applying the buroc framework bureaucratic unfamiliar rights oriented and critical to identify situations in which audiences will benefit from plain language this work offers in depth profiles show how six organizations produce effective plain language content the profiles show plain language projects done by organizations ranging from grassroots volunteers on a shoe string budget to small nonprofits to consultants completing significant federal contacts end of chapter questions and exercises provide tools for students and practitioners to reflect on and apply insights from the book reflecting

global commitments to plain language this volume includes a case study of a european group based in sweden along with results from interviews with plain language experts around the world including canada england south africa portugal australia and new zealand this work is intended for use in courses in information design technical and professional communication health communication and other areas producing plain language communication it is also a crucial resource for practitioners developing plain language technical content and content strategists in a variety of fields including health literacy technical communication and information design

professor kimble names michele asprey s book plain language for lawyers as one of the top publications in the history of plain language in writing for dollars writing to please the case for plain language in business government and law carolina academic press durham north carolina professor kimble lists michele asprey s book as number 7 on his list of the top publications quite an accolade it appears alongside david mellinkoff s book the language of the law from 1963 richard wydick s book plain english for lawyers from 1979 rudolph flesch s work and ernest gowers s the complete plain words among others the idea that lawyers can and should write in plain language is not new there have always been plain language lawyers there just aren t enough of them the plain language movement in australia has been with us for decades plain language has been taught in law schools in australia for almost 20 years but still too many lawyers don t write in language that clients and other readers can understand plain language for lawyers can help over the 18 years it has been in print and it has established itself in australia and overseas as a comprehensive entertaining and enormously useful text it includes international references contains practical advice and can be read and enjoyed by anyone who is interested in plain language in the law the 4th edition has been completely revised and updated all cases legislation and text references have been updated to 2009 recent international developments in plain language are included chapter 12 on the principles of legal interpretation has been completely rewritten to cover the latest case law chapter 13 the plain language vocabulary has been extended chapter 14 on email and the internet has been updated and includes the latest on defamation law chapter 15 and 16 which cover document design for both print and the computer screen have both been revised to include the latest research findings on typography and the way we read and comprehend on line material the global financial crisis has shown how complex legal and financial documents can conceal dangers for readers who don t understand the legal risks of modern financial products now more than ever it is time for plain language for lawyers an expanded version of chapter 4 plain language around the world is available in electronic format for purchase as a stand alone 100 page work contact us to purchase a digital version of this chapter

clarifies the theories of such great economists as adam smith ricardo malthus marx keynes and their successors and points to ways in which the workings of economics affect government business society and the consumer s pocketbook

includes the decisions of the supreme courts of missouri arkansas tennessee and texas and court of appeals of kentucky aug dec 1886 may aug 1892 court of appeals of texas aug 1892 feb 1893 jan feb 1928 courts of civil and criminal appeals of texas apr june 1896 aug nov 1907 court of appeals of indian territory may june 1927 jan feb 1928 courts of appeals of missouri and commission of appeals of texas

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a complete guide to clean precise and understandable legal writing so many books give you advice that turns out to be hollow know your audience structure your writing the real strength in plain language legal writing is how throughout stephens provides clear instructions on how to accomplish what she is recommending instead of just telling you to plan what you're going to write she walks you step by step through the planning instead of telling you to consider your audience before writing she describes in detail the sorts of audiences a legal document might have more than you'd expect and how to best meet their needs plain language legal writing will help you produce documents that people are willing to read and able to understand more plainlanguagelegalwriting comother versions e book

writing in plain language is not something they teach in your school but it is an art and a science and you can learn how to do it and apply it how to write for results this book provides a step by step example filled guide to the critical aspects of writing in plain english plain language the type of writing people understand and to which they respond favorably not many people refuse to read a newspaper because it is too easy but lots of people avoid technical publications and barbecue grill instructions because they are too hard or unintelligible good writers are made not born the examples and information in this book will guide you along the process of becoming one of those good writers and you may even find yourself looking forward to your next writing project

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