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the second edition of business communication concepts cases and applications builds on the key strengths of the first edition clear writing style and comprehensive content by updating the material to reflect the latest research and technological developments in business communication and presenting it in a style that engages the reader

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ethics presents ideas without oversimplifying while balancing ethical theory and managerial practice business ethics concepts and cases subscription 8 e is one of the most widely used texts on business ethics today and remains popular among students because of its accessible style and lucid explanations of complex theories and concepts while cases and issues have been updated extensively for the eighth edition the authors goals are consistent with previous editions 1 to introduce the reader to the ethical concepts that are relevant to resolving moral issues in business 2 to impart the reasoning and analytical skills needed to apply ethical concepts to business decisions 3 to identify the moral issues involved in the management of specific problem areas in business 4 to provide an understanding of the social technological and natural environments within which moral issues in business arise and 5 to supply case studies of actual moral dilemmas faced by businesses and business people

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the papers collected in this volume were presented at the 6th european conference on case based reasoning eccbr 2002 held at the robert gordon university in aberdeen uk this conference followed a series of very successful well established biennial european workshops held in trento italy 2000 dublin ireland 1998 lausanne switzerland 1996 and paris france 1994 after the initial workshop in kaiserslautern germany 1993 these meetings have a history of attracting first class european and international researchers and practitioners in the years interleaving with the biennial international counterpart iccbr the 4th iccbr conference was held in vancouver canada in 2001 proceedings of eccbr and iccbr conferences are traditionally published by springer verlag in their lnai series case based reasoning cbr is an ai problem solving approach where problems are solved by retrieving and reusing solutions from similar previously solved problems and possibly revising the retrieved solution to reflect differences between the new and retrieved problems case knowledge stores the previously solved problems and is the main knowledge source of a cbr system a main focus of cbr research is the representation acquisition and maintenance of case knowledge recently other knowledge sources have been recognized as important indexing similarity and adaptation knowledge significant knowledge engineering effort may be needed for these and so the

representation acquisition and maintenance of cbr knowledge more generally have become important

this guide lists approximately 3 500 books recent titles of general interest to the business reader that harvard business school faculty researchers and students consider central to their work revised and updated annually it includes the full bibliographic record for each book and features an appendix of publishers addresses as well as indexes by title author core classics and notable books

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