

Board Resolution To Change Bank Signatories

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Company Name Company Name Date Date Meeting Meeting Name eg Regular Board Meeting
Special Board Meeting Resolution WHEREAS Company Name is a Type of Company duly
organized and existing under the laws of StateCountry and WHEREAS Company Name
maintains a bank account with Bank Name under account number Account Number and
WHEREAS the Board of Directors desires to change the authorized signatories on the
aforementioned bank account and WHEREAS Existing Signatory Names isare currently
authorized to sign on behalf of the company for the bank account and WHEREAS the Board
of Directors desires to add New Signatory Names andor remove Existing Signatory Names as
authorized signatories on the bank account NOW THEREFORE BE IT RESOLVED that the
Board of Directors of Company Name hereby approves the following 1 Removal of Existing
Signatories The following named individuals are hereby removed as authorized signatories on
the bank account with Bank Name List Existing Signatory Names 2 Addition of New
Signatories The following named individuals are hereby added as authorized signatories on
the bank account with Bank Name List New Signatory Names 3 Signing Authority Specify the
number of signatures required for transactions on the account For example All transactions on
the account shall require the signature of at least two authorized 2 signatories 4 Notification
to Bank The Secretary of the Corporation is hereby authorized and directed to notify Bank
Name of the changes to the authorized signatories on the bank account The notification shall
include The names of the removed signatories The names of the added signatories The new
signature authority requirements Copies of the resolution and any other required
documentation 5 Effective Date This resolution shall become effective immediately upon the
receipt by Bank Name of the notification and any required documentation BE IT FURTHER
RESOLVED that the Secretary of the Corporation is authorized to take all necessary and
appropriate actions to implement this resolution PASSED AND ADOPTED this Day day of
Month Year by a unanimous vote of the Board of Directors of Company Name Signature of
Chairperson Name of Chairperson Signature of Secretary Name of Secretary Company Seal
Attested by Name of Attester Description of Each Section 1 WHEREAS Clauses These clauses
provide the background and context for the resolution They state the companys legal
existence the location of the bank account and the Boards desire to make changes to the

authorized signatories 2 NOW THEREFORE BE IT RESOLVED This introductory phrase signals the start of the resolution itself 3 Removal of Existing Signatories This section explicitly states which individuals are being removed as authorized signatories 3 4 Addition of New Signatories This section explicitly states which individuals are being added as authorized signatories 5 Signing Authority This section outlines the specific requirements for signing transactions on the bank account including the number of required signatures 6 Notification to Bank This section clarifies who is responsible for notifying the bank of the changes and what information should be included in the notification 7 Effective Date This section specifies when the resolution will take effect which is usually upon the banks receipt of the notification and required documentation 8 BE IT FURTHER RESOLVED This phrase signifies that the resolution contains additional instructions or actions Here it authorizes the Secretary of the Corporation to implement the resolution 9 PASSED AND ADOPTED This section confirms that the resolution has been approved by the Board of Directors It includes the date of the meeting the names of the Chairperson and Secretary and the company seal Important Notes This is a general template and may need to be customized based on your specific companys bylaws state regulations and bank requirements Always consult with your companys legal counsel to ensure that the resolution complies with applicable laws and regulations The resolution should be recorded in the companys minutes and a copy should be provided to the bank along with any required documentation

The National-bank Act as Amended, and Other Laws Relating to National BanksThe National-bank Act as AmendedAnnual ReportAnnual Report of the Comptroller of the Currency to the ... Session of the ... Congress of the United StatesHouse documentsAnnual Report of the Attorney General of the State of MichiganThe National-Bank Act as AmendedMoney and BankingAnnual Report of the Superintendent of BanksHistory of Banking and BanksAnnual Statement Exhibiting the Condition of the State Banks, Savings Banks, Institutions for Savings, and Trust CompaniesConvention RecordReport of the Bank Commissioners of the State of ConnecticutActs of the General Assembly of the State of New JerseyAlbany Law JournalThe Constitution of the United States, the Ordinance of 1787, the Organic Act, Act authorizing a state government, the State Constitution, the Act of Admission into the Union, and sections 1 to 4821 of the general statutesAmerican Law ReviewAnnual Report of the Bank Commissioner of the State of ConnecticutThe EconomistThe Bankers Magazine and Statistical Register United States United States United States. Office of the Comptroller of the Currency United States. Office of the Comptroller of the Currency Michigan. Attorney General's Office United States Horace White California. State Banking Department Sidney Dean Rhode Island. Auditor's

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