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exercises throughout the text support instruction while the approachable and well organized style make it ideal for day to day reference use

local and regional government information is essential to government workers corporate researchers students and many other citizens but finding a city ordinance or a county report can be a daunting experience this unique timesaving and easy to use reference guide offers strategies for locating local and regional government information including what to look for how and where to search and what to expect leading users through the labyrinth of records and reports available from a wide variety of sources this guide provides tips on how to use sources effectively and efficiently in real world research an accessible overview covers the different types of government documents how local governments are organized and how to contact government agencies and archives the guide also describes the major general indexes and bibliographies covering local government information including the index to current urban documents and the brb public record research system whether researching census records looking up local laws and regulations or determining eligibility for government assistance this reference offers indispensable assistance

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sense of the new advances in electronic services and resources available to science and technology libraries it will familiarize you with the latest collection development reference service and information service technologies inside you ll find case studies examples of successful implementations of emerging information technologies helpful tables and figures screen shots and more in addition to bringing you up to date on the latest trends in the area electronic resources and services in sci tech libraries will provide you with essential background information on these important technologies with electronic resources and services in sci tech libraries you ll learn how the university of arizona libraries access remote electronic resources how journal articles containing complex mathematics are published on the including the latest developments in mathml pdf openmath and more how the e resource registry approach can be integrated with existing custom based services how to use user centered criteria to evaluate electronic journals how to use e prints electronic preprints to break the stranglehold that journal publishers have over science libraries how to get the most from electronic reserves with tips and techniques for implementing an e reserves service negotiating copyright issues and more how to implement a successful current awareness services program how the next generation of library portals will impact sci tech libraries and much more

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reflecting the dramatic changes shaped by rapidly developing technologies over the past six years this new fourth edition of reference and information services takes the introduction to reference sources and services significantly beyond the content of the first three editions in part i concepts and

processes chapters have been revised and updated to reflect new ideas and methods in the provision of reference service in an era when many users have access to the in part ii information sources and their use discussion of each source type has been updated to encompass key resources in print and on the where an increasing number of freely available sources join those purchased or licensed by libraries a number of new authors are contributors to this new edition bringing to their chapters their experience as teachers of reference and as practitioners in different types of libraries discussions of services in part i integrate digital reference as appropriate to each topic such as how to conduct a reference interview online using instant messaging boxes interspersed in the text are used to present scenarios for discussion to highlight key concepts or to present excerpts from important documents discussions of sources in part ii place more emphasis on designing effective search strategies using both print and digital resources the chapter on selection and evaluation of sources addresses the changing nature of reference collections and how to evaluate new types of sources each chapter concludes with an updated list of additional readings to guide further study a new companion website will provide links to accessible readings and resources as well as additional scenarios for discussion and example search strategies to supplement those presented in the text

judith schiek robinson has updated and expanded this popular guide which offers a thorough and sometimes humorous tour of government information sources her highly readable text explains the intricacies of government information and how to find sources that meet specific research needs new features in the third edition include detailed coverage of internet resources directories of world wide addresses and quick tips on which government sites to search for different types of information helpful guides to government abbreviations and citations are also included as are numerous new tables user guides exercises and illustrations

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