

# Ann Gravells Ptlls

*Mansell Sharron Mansell Ann Gravells Sharron Mansell*

a user friendly and accessible text offering comprehensive coverage of the new ptlls award for trainee teachers in the lifelong learning sector

the award in education and training is the threshold qualification for anyone wanting to teach in a wide range of contexts including the further education and skills sector workplace learning offender learning and adult and community settings this user friendly text is your guide to all the units of the award and is a key text for the course structured around the teaching learning and assessment cycle it includes full coverage of all units as well as information relevant to the learning and development units examples activities and checklists help link theory to practice the text is written for all learners and all awarding organisations this revised edition is updated for the new qualification requirements and the professional standards for teachers and trainers a key text for the new award in education and training contents specifically follow the teaching learning and assessment cycle and match the qualification requirements readable relevant and easy to understand provides valuable support for prospective teachers and trainers with little or no previous experience an excellent foundation for those considering or progressing to further teaching qualifications

ptlls candidates often find it challenging to approach their studies some are returning to study after a long break and others have no previous experience of study at this level this text is an accessible guide to studying for ptlls it begins by looking at how to prepare for study and taught sessions and goes on to cover self study including research skills and reflective practice guidance on presenting work gives tips on structure and writing and on presentations the book also includes information on how to progress study further beyond ptlls and how to recognise newly acquired transferable skills

written by bestselling author ann gravells this is the complete go to guide for anyone wanting to be or working as a teacher or trainer in the further education and skills sector in the uk and beyond it has all the information you need to work towards a qualification such as the award certificate or diploma in education and training it is also relevant

to anyone taking a train the trainer course or an international teaching qualification the book takes you through all the information you need to know opening up the topic for learning in an easily accessible way interactive activities are included throughout along with real examples of teaching and training in practice the book also includes examples of completed teaching documents this is a comprehensive text covering the role of a teacher trainer factors contributing to learning planning and facilitating learning for groups and individuals using technology and resources to support learning assessing learning quality assurance evaluation reflection and continuing professional development cpd preparing for a micro teach session and teaching observed practice

this book for passing ptlls assessments which has been replaced with passing assessments for the award in education and training gives key advice on completing written and practical assessments and helps both in service and pre service candidates fully understand the requirements of the award and how to evidence their achievement towards the standards this second edition is for the four unit ptlls this book helps candidates with their written assessments with information on the four units of the ptlls award gives guidance on how to demonstrate and evidence competence helps candidates with their practical assessments including hints and tips for succeeding in the microteach gives guidance for giving and receiving feedback

this is an essential text for all learners taking the award in education and training no matter which awarding organisation they are registered with it's readable relevant easy to understand and gives key advice on approaching and completing written and practical assessments it helps both in service and pre service learners to fully understand the requirements of the award and how to evidence their achievement towards the standards this book will help learners with their written assessments towards the three main units of the award give guidance on how learners can demonstrate and evidence their achievement help learners with their practical assessments including hints and tips for succeeding in the microteach give guidance for giving and receiving feedback this is a companion title to the award in education and training by ann gravells

principles and practice of assessment is a core text aimed at the mandatory unit of the ctlls qualification for levels 3 and 4 the successful completion of this module contributes towards the associate teaching role outlined by lifelong

learning uk this book will help trainees successfully prepare for and complete this unit it offers helpful activities and case studies which ensure readers understand the principles of assessment and can utilise assessment effectively in their learning and teaching the material covered in this text is also highly relevant to those undertaking an nvq in learning and development

this focused and comprehensive text from learning matters is written specifically for taqa trainee assessors and internal quality assurers the content covers all three assessor and all three internal quality assurance units and all chapters are cross referenced to the standards easy to read and clearly structured the text is accessible and includes activities and examples throughout to help trainees link theory with practice taqa trainees will find this text both an invaluable resource for their course and a useful handbook to take into practice

this edition of the focused and comprehensive text written for taqa learners and all trainee assessors and quality assurers is another essential support text from bestselling author ann gravells the content covers all assessor and quality assurance units and is easy to read and clearly structured this edition has been enhanced with new chapters and has activities and examples to help you link theory with practice it includes cross references to the qualification units and the national occupational standards two new chapters covering the external quality assurance role completed examples of templates and forms for assessors internal and external quality assurers ideas for evidence that can be used towards achievement of each unit new bullet lists tables and checklists taqa and other assessor and quality assurer trainees will find this text both an invaluable resource for their course and useful handbook to take into practice please note this book has since been updated into two books principles and practices of assessment and principles and practices of quality assurance

everything you need to know to become a successful teacher in the fe and skills sector

this is a handbook for anyone considering a career in teaching adults it offers an essential introduction to what it is like to teach in the sector it considers the diversity of contexts settings and students covering all you need to know it reviews the role of the teacher and offers advice on choosing what to teach and how to become qualified

whether you are a skilled tradesperson have specialist knowledge in a particular subject or are simply enthusiastic about working with adults in an education role this is your essential guide an easy to read and accessible guide considers a diverse range of contexts settings and students written for anyone considering approaching or beginning teaching adults please note the qualifications and standards mentioned in the book have since been updated

this is the core textbook for the certificate in education and training this complete guide to the certificate from learning matters covers all the content of the mandatory units in a reader friendly and accessible way the text develops the reader s practical teaching skills and through complete coverage of the content of the qualification prepares learners to teach in a wide variety of contexts in all chapters real life examples illustrate what the theory means in practice and a reference list gives further resources to help learners with their research and study relevant for all learners and all awarding organisations the book also includes information regarding teaching practice observations and the minimum core

the award in education and training is an introductory teaching qualification for anyone who is currently teaching or who would like to find out what it s like to teach the second edition of this 1 bestselling textbook is easy to read for anyone new to teaching introduces teaching principles and practices covers important topics such as artificial intelligence sustainability and neurodiversity includes helpful hints and examples of documents used for teaching features practical activities to help learners work towards the qualification and or their job role is a key text for anyone working towards the award or certificate in education and training is cross referenced to the 2024 learning and skills teacher occupational standards it also includes additional content for the certificate in education and training to support those learners working towards it with over 1000 five star ratings for its first edition this is still the book you love updated ann gravells has been teaching in the fe and skills sector since 1983 she is an experienced teacher educator and bestselling well respected author ann holds a masters in educational management a pgce a degree in education and a medal of excellence for teaching she is a fellow of the society for education and training and holds qtls status

this is a core text for anyone training to be or working as an internal or external quality assurer in the further education and skills sector it has all the information you need to work towards the quality assurance units for qualifications such as the certificate and diploma in education and training or the quality assurance units of the learning and development taqa qualification the book takes you through all the information you need to know opening up the topic for learning in an easily accessible way interactive activities are included throughout and real examples of quality assurance in practice are included the book also includes examples of completed internal and external quality assurance documents it is a comprehensive text covering principles of internal and external quality assurance planning quality assurance activities carrying out quality assurance activities risk management making decisions and providing feedback record keeping evaluating practice the role and use of technology planning allocating and monitoring the work of others this is your guide to understanding how to use internal quality assurance activities effectively with assessors and external quality assurance activities with centre staff

everything you need to know to become a successful teacher in the fe and skills sector

the ctlls qualification has been replaced with the certificate in education and training cet however the content has since been updated and is now in the book passing assessments for the certificate in education and training please note the qualification unit content contained in the appendices has since changed and some legislation mentioned in the book has been updated

this reader friendly and accessible text introduces 50 assessment approaches and explores how they work in practice by taking an honest look at the advantages and disadvantages of each one for each approach the authors include in practice examples taken from a range of teaching contexts the book provides valuable ideas and tips for new and existing teachers and assessors the text explores the advantages and disadvantage of every approach equipping teachers with the knowledge to assess and select the correct approach for their subject and their learners if you are a new or beginning teacher looking for new approaches to assessment to use with your learners today this is the book you need

a practical guide containing 50 different quality improvement and quality assurance approaches to help improve practice helps staff to improve the quality of the products and services offered includes practical ideas for internal and external quality assurance activities iqa eqa helps staff to prepare for external inspections and eqa visits readable relevant and easy to understand provides valuable ideas and tips for new and experienced quality staff uses simple language to explain each approach can help promote outstanding teaching and learning

this is a core text for anyone training to be or working as an assessor in the further education and skills sector whether you are a new or an experienced assessor this book will guide you through the relevant principles and practices to enable you to become an assessor improve your job role and or work towards a relevant assessment qualification the book takes you through all the information you need to know opening up the topic for learning in a really accessible way interactive activities are included throughout and real examples of assessment in practice are included the book also includes examples of completed assessment documents it is a comprehensive text covering principles of assessment planning for assessment types and methods of assessment assessment practice giving feedback recording progress and achievement quality assurance evaluation the updated 4th edition includes new content on the assessor coach role end point assessment the role of technology in assessment and quality assurance online assessment theories principles and models of reflection and evaluation

this reader friendly and accessible text introduces 50 teaching and learning approaches and explores how they work in practice by taking an honest look at the advantages and disadvantages of each one for each approach the authors include in practice examples taken from a range of teaching contexts the text also offers clear support for teachers on how they can assess learners progress when using each approach this focus on the need to see and measure the learning that is taking place supports the reader to concentrate on the learning and not be distracted with the newness of different approaches

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