

Administrative Management Setting People Up For Success

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an inspirational story of using your head heart and grit to succeed in the funeral and deathcare profession in wake up calls lisa baue shares the pivotal moments that shaped her into one of the most influential voices in the funeral and deathcare profession she invites you into the heart of her leadership journey by sharing deeply personal stories and hard won business lessons helping you expand your knowledge develop your grit and embrace your heart for serving others wake up calls is both a rallying cry and a road map while women are the future of the profession they continue to face challenges that cause them to leave in large numbers lisa s mission is to change that blending memoir with mentorship she guides women to become the confident compassionate leaders the industry needs from unexpected challenges to defining breakthroughs lisa reveals how each wake up call became a catalyst for growth her story is a powerful reminder that women can not only succeed but also transform the profession from the inside out

facing foreclosure you need to do three things stop worrying about why this has happened to you resolve to fight the foreclosure and save your home and read foreclosure self defense for dummies it delivers the knowledge strategies and tactics you ll need to take command of your situation and achieve the best possible outcome this practical no nonsense guide helps you size up your options and increase your chances of saving your home you ll find out how to delay foreclosure form a plan of attack negotiate solutions with your lender and restore your financial health you ll also find field tested strategies for dodging the foreclosure trap getting out from under a house you really can t afford and finding help where you might least expect it discover how to regain your emotional composure confront your foreclosure head on protect your rights assess your situation and weigh your options touch base with key people who can help you stop the financial bleeding team up with your lender to find solutions work out a refinancing deal with another lender avoid quick fix schemes and scams cash out before it s too late recover from foreclosure re establish your credit complete with a handy cheat sheet to help you keep your most important tasks in the front of your mind foreclosure self defense for dummies gives you the moral support commonsense guidance and expert advice you need to make the best of this difficult situation

discover freedom authenticity and joy when you stop letting competition and jealousy hijack your life do you find yourself measuring your value against your friend s house body marriage resume paycheck organic garden or pinterest worthy holiday décor and coming up lacking do your college roommate s instagram snapshots bear little resemblance to the scene at your house this morning excessive comparison and competition sap our energy and steal our joy our friends become our audience and judges and our kids become part of our brand add social media s constant invitation to post and peruse and it s no wonder that we re left exhausted discontent and lonely thankfully there is another way with refreshing candor and humor kay wyma shares her experiences with comparison living and offers readers the simple remedies that helped her and her family reboot their perspective and discover freedom authenticity and joy

a timely and hands on resource informed by lessons learned from fortune 500 ceos and executives leading at a distance provides executives with the necessary skills to successfully lead in the new virtual workplace backed by the research and expertise of global leadership firm spencer stuart although working remotely is not new the global pandemic has placed virtual work at the center of everyday life and it has thrust workforce strategies to the core of business operations globally as the shift towards large scale virtual work continues to grow and become a permanent fixture by some estimates 30 of the workforce will be working virtually leaders must understand how to build virtual work environments that foster connected engaged and high performing teams although some forward thinking companies and not for profit organizations have made significant investments in technology and virtual collaboration many others have simply joined the zoom culture without fully appreciating what it takes to operate effectively at a distance on a sustained basis leading at a distance is a timely research based and highly practical guide for developing and implementing strategies for conducting high impact virtual work building trust and enhancing team unity designed to help leaders shape organizational culture remotely this must have resource demonstrates how to conduct virtual onboarding for senior leaders build top teams from a distance manage accountability in the new virtual environment and much more a hands on toolkit filled with compelling examples expert insights and invaluable advice this book provides clear guidance on establishing effective leadership in the virtual workplace offers practical approaches for establishing strong

relationships increasing employee engagement and coaching from a distance addresses ways to keep geographically dispersed team members aligned and accountable illustrates creative ideas for boosting team morale features an overview of the unique challenges facing leaders in the virtual workplace discusses often overlooked topics such as virtual hiring and onboarding leveraging the authors in depth research and consulting experience leading at a distance is required reading for anyone needing to adapt to a virtual way of working and develop their virtual leadership skills to maximize organizational effectiveness and performance

passive aggressive personality disorder papd is now recognized as a distinct personality disorder those who suffer from papd are sorely in need not only of diagnostic recognition but also of specific therapeutic intervention this new book from martin kantor speaks to therapists guides those who interact with passive aggressive individuals to advance their own effective coping methods based on science understanding and compassion and directly addresses passive aggressive individuals themselves contrary to what is implied in the american psychiatric association s diagnostic and statistical manual of mental disorders fifth edition dsm 5 and what some practitioners have believed in recent years new thinking points to passive aggression being a full disorder a counterrevolution is now occurring with some of the most centrist of authors participating in a concerted drive to bring back the diagnosis as being one of the fundamental personality disorders indeed a disorder that describes individuals with a distinctly troublesome personality in this new book martin kantor a harvard trained psychiatrist and noted author of numerous medical texts takes a new look at passive aggression and passive aggressive personality disorder papd that precisely and scientifically defines it in terms of description causality and therapeutic intervention all based on recent theoretical findings kantor makes a powerful argument that passive aggression can only be reliably identified by answering three fundamental questions the answers to which define the disorder why these patients get so angry why these patients cannot express their anger directly and what anger styles they employ to express their aggressions his examination of passive aggression which involves two people enmeshed with each other logically takes two distinct points of view that of the passive aggressive individual and that of his or her victim or target specific clinical observation is presented to clarify theory the book explains how

passive aggression can develop into a complex dyadic interaction in which it is difficult to determine who is doing what to whom who started it and what path to take to deescalate and how using mutual understanding and healthy empathy plus compassion can preclude getting involved in sadomasochistic mutual provocation the author also suggests ways for those who suffer from passive aggression to be less hypersensitive and to express what hypersensitivity they can't help feeling more directly rather than via the various unhealthy anger styles that constitute the passive aggressive modus operandi

provides an in depth report on gay serial murderer andrew cunanan and his cross country killing spree in the spring and summer of 1997 and discusses why the police had such a difficult time tracking him down

recounts the adventures of a young english boy at rugby school in the early nineteenth century

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