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although the average college student spends only between 15 and 18 hours in class in any given week increasing the amount of free time there is a correlating increase in the workload many college students never learned effective study habits in high school and believe they will be able to make it through college just as easily however college and university professors and administrators claim that studying is directly connected to a student's ultimate success or failure by reading 101 ways to make studying easier and faster for college students you can improve the effectiveness of your studying after all effectiveness is not measured by the length of time spent studying or blankly staring at a textbook but by the level of comprehension in this new book you will learn how to make a study schedule how to design an effective study environment how to read for comprehension how to get organized how to find your learning style how to take notes during lectures how to listen better in class how to use reference sources how to boost your concentration how to stay motivated how to review and edit your notes and how to increase reading comprehension you will learn effective note taking strategies where to study when to study time management skills strategies for reading novels and text books memorization techniques and organizational skills additionally you will find out how to stay awake while studying how to change your current habits and how to make studying more enjoyable we will provide you with various studying methods including flashcards quizzes summarizing outlining answering study guide questions and the proven SQ3R method as well as exercises to help improve your skills furthermore 101 ways to make studying easier and faster for college students is full of tips from students just like you as well as professors no two people learn the same way and no one study method will work for everyone while this book introduces you to different study methods the aim is to improve your learning your understanding and ultimately your grades atlantic publishing is a small independent publishing company based in ocala florida founded over twenty years ago in the company president's garage atlantic publishing has grown to become a renowned resource for non fiction books today over 450 titles are in print covering subjects such as small business healthy living management finance careers and real estate atlantic publishing prides itself on producing award winning high quality manuals that give readers up to date pertinent information real world examples and case studies with expert advice every book has resources contact information and web sites of the products or companies discussed

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to describe a tried proven and practical system to recruit interview and select personnel successfully

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